COMMITTEE: Educational Policies and Planning

MEETING DATE: Friday, August 30, 2019 (142 Rawl Annex)

PERSON PRESIDING: Mark Bowler

ATTENDANCE
Regular members: Paige Averett, Heidi Bonner, Mark Bowler, Don Chaney, John Collins, Bryna Coonin, Donna Kain
Ex-officio Members (with vote): George Bailey, Ruth Little
Also in attendance: Lori Lee, Rachel Baker, Jeff Popke

ACTIONS OF MEETING

Call to order: 1:00 pm

Chair of the Faculty Jeff Popke formally welcomed the 2019/2010 EPPC Committee.

Agenda Item #1: Approval of April 12, 2019 Meeting Minutes

Action Taken: These were approved by email on April 29, 2019

Agenda Item #2: Election of Officers

Action Taken: Officers were elected. Mark Bowler (Chair), Donna Kain (Vice-Chair), Bryna Coonin (Secretary).

Agenda Item #3: Popke, continued. He reviewed the responsibilities of office holders, and noted business carried over, including discussion of the APR revisions EPPC very recently received. The communication of these was deemed ‘not ideal,’ by EPPC but we will nonetheless go forward with what we received and work productively from there.

Concern was expressed that EPPC have true oversight but UCC and GCC invariably do see things we do not see. Two concerns were mentioned ---- issues surrounding the certificate (12 hours), which Cindy Bellacero may be better able to address at a future meeting, and the instances in which an existing in-person program is taken online. Does the latter need EPPC scrutiny in order to go forward? It was agreed that modality needs oversight. Chaney observed that this has become largely a rubber stamp and should be discussed further. We have until our next meeting to look at the changes.

Popke asked us to remember a request to change the name of a code unit in Part IV of the Faculty Manual. This year a College wants to merge two of its departments (within the College, which is the code unit). It is not a revision to the code unit but, rather, is a revision to the unit code. Unit Code Screening looks at the unit code. The work being done around minors was raised. We will

Pending approval
continue this discussion. Some confusion arose over Academic Program Review (APR) and Academic Program Development. Bowler will seek clarification.

**Agenda Item #4:** APR membership. Volunteers sought. Some openings need to be filled.

**ACTION TAKEN:**

<table>
<thead>
<tr>
<th>Unit</th>
<th>Semester Year</th>
<th>EPPC Representative</th>
<th>Stage in APR Process</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSOM: Office of Research and Graduate Studies – Biomedical Sciences (M5)</td>
<td>Spring 2018</td>
<td>Tom McConnell</td>
<td>Unit Response approved by EPPC, October 12, 2018</td>
</tr>
<tr>
<td>BSOM: Office of Research and Graduate Studies – IDPBS (PhD)</td>
<td>Spring 2018</td>
<td>Tom McConnell</td>
<td>Unit Response Review Meeting with HCAS and BSOM Deans, August 20, 2019</td>
</tr>
<tr>
<td>Department of Foreign Languages and Literatures</td>
<td>Fall 2018</td>
<td>Donna Kain</td>
<td>Final Action Plan Meeting to be scheduled by Office of the Provost</td>
</tr>
<tr>
<td>Department of Construction Management</td>
<td>Fall 2018</td>
<td>Paige Averett</td>
<td>Final Action Plan Meeting to be scheduled by Office of the Provost</td>
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<tr>
<td>Department of Biology</td>
<td>Spring 2019</td>
<td>Mark Bowler</td>
<td>Departmental Unit Response Drafting in-progress</td>
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<tr>
<td>Department of Kinesiology M</td>
<td>Spring 2019</td>
<td>Don Chaney</td>
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</tr>
<tr>
<td>Department of Computer Science</td>
<td>Spring 2019</td>
<td>John Collins</td>
<td>Departmental Unit Response Drafting in-progress</td>
</tr>
<tr>
<td>Department of Geography, Planning, &amp; Environment</td>
<td>Fall 2019</td>
<td>Tom McConnell</td>
<td>Self-Study IRC Review, September 29 – October 1 on-site visit</td>
</tr>
<tr>
<td>Department of Geological Sciences</td>
<td>Fall 2019</td>
<td>Donna Kain</td>
<td>Self-Study Development, October 27-29 on-site visit</td>
</tr>
<tr>
<td>Department of Mathematics Education, Science Education, and Instructional Technology</td>
<td>Spring 2020</td>
<td>Bryna Coonin EPPC</td>
<td>Fall 2019 Orientation to be scheduled</td>
</tr>
<tr>
<td>Department of Philosophy &amp; Religious Studies</td>
<td>Spring 2020</td>
<td>Heidi Bonner EPPC</td>
<td>Fall 2019 Orientation, August 19, 2019</td>
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*Included in this table are APR units since Spring 2018 that have not already completed the process through the Final Action Plan meeting phase

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**ANNOUNCEMENTS/UPDATES**

December 13 is not going to work as our meeting date, due to Commencement.

Can we change meeting day to another day, perhaps December 4, 2019? No action taken at this time.

**Meeting adjourned at 2:05 p.m.**

**NEXT MEETING:** Friday, September 13, 2019 at 1:00 p.m. in 142 Rawl Annex.

**Respectfully submitted,**

Bryna Coonin,
Secretary