

COMMITTEE: Educational Policies and Planning Committee

MEETING DATE: 12 October 2012 **Called to Order:** 1:02 p.m. **Quorum established.**

PERSON PRESIDING: Ed Stellwag, Chair

REGULAR MEMBERS IN ATTENDANCE: Ed Stellwag, Joseph Thomas, David Smith, Kanchan Das, DeeDee Glascoff, Salman Abdulali

MEMBERS ABSENT: Susan Bashinski, John Kenney, Anthony Overton

EX-OFFICIO MEMBERS IN ATTENDANCE: Tom McConnell, Jeff Popke, George Bailey, Leigh A. Patterson, Linner Griffin

OTHERS IN ATTENDANCE: Lori Lee; Marianne Montgomery, Director of Undergraduate Studies (English);

ACTIONS OF MEETING

Agenda Item 1: Request to consider cancelling the Assistive Technology Certification in the Department of Occupational Therapy (OCCT) and move the certificate to the Department of Special Education (SPED).

Alana Zambone represented SPED to answer questions from EPPC committee members concerning the request to consider cancellation and movement of the Assistive Technology Certification.

Discussion: Can students still receive credit in Occupational Therapy after the certificate moves? Yes. We will crosslist it. Some will register under Occupational Therapy and some will register under SPED.

Questions

1. What is the unit, in this case SPED, going to stop doing in order to support the certificate or will it not take away anything?

Answer: The instructors will double up on the classes, as we currently do.

Discussion followed regarding the sustainability of having instructors teach more sections than they would normally be assigned in order to offer the courses needed by students and, at the same time, get SCH credit on their (the instructors') workload reports.

So it doesn't change anything? How has the enrollment been?

Answer: It varies according to cycle. We have had as many as 35/40 in a cohort, while the next one could be 8. We have surveyed graduates to ask how to improve services in an effort to stabilize these numbers.

2. Are these courses taught online or face-to-face?

Answer: All SPED graduate programs are online, but the course could conceivably be taught face-to-face.

3. Does the course offered out of OCCT have anything to suggest that it's the same as SPED?

Answer: Yes, it's crosslisted in the catalog.

Discussion followed regarding accreditation ramifications. To consider: Could it be a problem for accreditation that an instructor in SPED is teaching a course with an OCCT prefix?

4. Why is 6701 going to be crosslisted, but not 6702/6703?

Answer: The last two can be, but up to now 6701 has been in high demand.

Follow-up question: But OCCT 6702 and 6703 are being deleted from the catalog are they not? Pages 133-135 in the marked catalog changes submitted by OCCT seem to indicate as much.

Answer: Evidently the faculty member we work with wants to keep the one course (OCCT 6701) in his program and if students want to take it then they could so under the SPED designation.

Action Item:

Motion to Approve the Request – Glascoff. 2nd McConnell.

APPROVED unanimously.

Agenda Item 2. Request to consider the addition of a Teaching English as a Second Language (TESOL) Certificate in the Department of English.

Discussion: The Department of English has a graduate certificate in TESOL, but there is no undergraduate TESOL certificate on campus despite student demand for it.

Questions

1. Would the certificate require new courses or faculty? No.

2. Would the certificate help students majoring in English become certified to teach through lateral entry? Maybe, but first and foremost it addresses a demand from undergraduates from English, Foreign Languages and Literatures and other units interested in teaching English in other countries after graduation.

3. Does the certificate lead to any kind of licensure? The respondent noted that she did not know of any.

4. There was a question about the list of electives' diverse nature. Is it the belief that none of those courses is any better preparation than the others? Could you not, or should you not, add another core course? The number of hours also seems low.

The rationale is that one would need to have some exposure to linguistics and the belief was that this list gives students that. It also gives students flexibility in course selection, as many of them might come to need or want the certificate in their last year or two of studies. The hours are in line with what is expected of other certificates.

Action Taken

Motion to approve the request -- Glascoff. 2nd Griffin.

APPROVED unanimously.

Agenda Item 3. Request to consider discontinuing the Minor in Worksite Health Promotion.

Discussion: There have been no students in program in recent years, and the faculty member involved with the program has approved of its discontinuation.

Action Taken

Motion to approve the request: McConnell. 2nd Popke.

APPROVED, with one abstention: Glascoff.

Agenda Item 4: Form a subcommittee to examine the suitability of the Department of Computer Sciences Academic Program Review Documents for the November Meeting.

Action Taken

Glascoff, McConnell, Stellwag volunteered to serve on the subcommittee.

AOB:

1. A committee member suggested that EPPC and other entities on campus should consider the campus-wide problem of accounting for thesis supervision. How can we make sure faculty get credit for supervising theses and that the work involved in supervising graduate study work appears on the right spreadsheets?
2. Griffin noted that ECU has received the newest low productivity report from General Administration and that the report will be making its way to units in the coming days.
3. Griffin reported that she presented ECU's revised approval process to General Administration and that the members in attendance were impressed by it, noting that it was "centralized." Many attendees also requested a copy of ECU's budget template.

Motion to adjourn: Glascoff. 2nd Popke.

Meeting adjourned 1:54 p.m.

Next meeting: 9 November 2012

Respectfully submitted,

David L. Smith