COMMITTEE: Educational Policies and Planning Committee

MEETING DATE: 11 October 2013

PERSON PRESIDING: Stellwag

REGULAR MEMBERS IN ATTENDANCE: Abdulali, Das, Kenney, Smith, Stellwag, Sugar, Thomas

EX-OFFICIO MEMBERS IN ATTENDANCE: Reaves, Sprague

OTHERS IN ATTENDANCE: Jean-Luc Scemama, Lori Lee, Laura Prividera, Linda Kean, Deborah Thompson, Ron Preston

ACTIONS OF MEETING

Agenda Item: September meeting minutes approved as distributed.

Agenda Item: Request to establish new BS degree concentrations in the Department of Biology

Discussion: These concentrations require students to experience the breadth of the discipline as well as strengthening the core. Establishment of concentrations also builds on responses to program review.

Action Taken: Motion passed (Stellwag abstained).

Assigned additional duties to: N/A

Agenda Item: Request to establish a Health Communication graduate certificate program in the School of Communication.

Discussion: Questions about the new Health Communication certificate include balancing the face to face program with the DE program. They are looking at several means of increasing efficiency, alongside a position they have and their new Health Communication faculty member who is now developing a new course that would be useful for this program. Tying the learning outcomes to assessment as directly as possible will be important.

Action Taken: Motion passed.
Assigned additional duties to:

Agenda Item: Request to discontinue a minor in Media Studies in the School of Communication.

Discussion: The minor has not been offered since 2007, so no teach out is necessary.

Action Taken: Motion passed.

Assigned additional duties to:

Agenda Item: Request to discontinue Virtual Reality in Education and Training certificate program in Department of Math, Science, and Instructional Technology Education (MSITE)

Discussion: Request made in concurrence with PPC recommendation, and there are no students currently in the program.

Action Taken: Motion passed (Sugar abstained).

Assigned additional duties to:

Agenda Item: Program Review Documents for Academic Library Services

Discussion: Comments include the following: There are some vexing issues but the library has been responsive. Reviewers for both Joyner and Laupus pointed out that they received their charge after getting to campus, so they could not effectively address all points in the time allotted. There were a few concerns that are outside this committee’s review of the unit response, including questions about merging of libraries and the issue of faculty status for librarians. There was a question about Master of Library Science (MLS) being required for faculty positions, and how it might relate to reviewers’ concerns about the climate.

Action Taken: Motion passed to approve unit’s response (Thomas and Reaves abstained).

Assigned additional duties to: Stellwag to issue a memo to the Office of Academic Program Development confirming approval of the unit’s response by EPPC and acknowledging that their response was acceptable according to EPPC’s established standards. EPPC to request additional guidance concerning reviews of non-teaching units.

Agenda Item: Program Review Documents for the Health Sciences Library.
Discussion: Concerns were similar to those in the Academic Library Services documents.

Action Taken: Motion passed to approve unit's response (Thomas and Reaves abstained).

Assigned additional duties to: Stellwag to issue a memo to the Office of Academic Program Development confirming approval of the unit’s response by EPPC and acknowledging that their response was acceptable according to EPPC’s established standards. EPPC to request additional guidance concerning reviews of non-teaching units.

Agenda Item: Department of Geological Science Program Review, Kenny and Stellwag

Discussion: Department responded appropriately, but there were concerns about the review, especially the independently-submitted review.

Action Taken: Motion passed to approve the unit's response (Reaves abstained).

Assigned additional duties to: Stellwag to issue a memo to the Office of Academic Program Development confirming approval of the unit’s response by EPPC and acknowledging that their response was acceptable according to EPPC’s established standards.

Agenda Item: Department of Technology Systems Program Review, Sugar and Thomas

Discussion: The fact that this review and the unit’s response were written so many months ago leads committee members to wonder what is happening now. Also, some recommendations were above the level of the department. There were concerns about measuring workload, especially related to the PhD program and for labs.

Action Taken: Motion passed to approve the unit's response (Das and Reaves abstain)

Assigned additional duties to: Stellwag to issue a memo to the Office of Academic Program Development confirming approval of the unit’s response by EPPC and acknowledging that their response was acceptable according to EPPC’s established standards.

Agenda Item: Department of Counselor Education Program Review, Glascoff and Smith

Discussion: Glascoff’s report was shared with committee members; Smith concurred and provided additional details.
**Action Taken**: Motion passed to approve the unit's response (Reaves abstained)

**Assigned additional duties to**: Stellwag to issue a memo to the Office of Academic Program Development confirming approval of the unit's response by EPPC and acknowledging that their response was acceptable according to EPPC’s established standards.

**MEETING ADJOURNED**: 2:39

**NEXT MEETING**: November 8, 2013

**ITEMS TO BE DISCUSSED:**