COMMITTEE: Educational Policies and Planning Committee

MEETING DATE: 10 October 2014

PERSON PRESIDING: Stellwag

REGULAR MEMBERS IN ATTENDANCE: Abdulali, Brown, Das, Neil, Smith, Stellwag, Sugar, Thomas

EX-OFFICIO MEMBERS IN ATTENDANCE: Bailey, Brown, Little, McConnell, Reaves, Swanner

OTHERS IN ATTENDANCE: Lori Lee, Andrew Morehead, Scott Curtis, Burrell Montz, Scott Eagle, TJ Mohammed, Suzanne Lea, Ron Mitchelson

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ACTIONS OF MEETING

Agenda Item 1: Approval of September 12th EPPC Meeting Minutes

Discussion: None

Action Taken: Approved

Assigned additional duties to: N/A

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Agenda Item 2: Request deletion of existing concentrations within BFA in Art: Fabric Design and Weaving Design (consolidation of content under existing concentration, Textile Design); Deletion of concentration in Wood Design

Discussion: The professor with Wood Design as a specialty retired and there are no students remaining.

Action Taken: Motion passed.

Assigned additional duties to: Stellwag

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Agenda Item 3: Request conversion of MA in Geography to MS in Geography in the graduate program of the Department of Geography, Planning and Environment

Discussion: Department review of peer degrees identifies MS as the true type of degree we are already offering; it is most representative of the courses and the faculty
specializations. Change in degree will have no new costs and enhance competitiveness for students.

Action Taken: Motion passed.

Assigned additional duties to: Stellwag

Agenda Item 4: Request to eliminate the Jazz Studies Minor in the School of Music

Discussion: There are no students in this minor, and the major will be retained.

Action Taken: Motion passed.

Assigned additional duties to: Stellwag

Agenda Item 5: Request to eliminate the Certificate in Jazz Studies and the Certificate in Suzuki Pedagogy in the School of Music.

Discussion: Majors are already available; no certificate students have been in program in recent years.

Action Taken: Motion passed.

Assigned additional duties to: Stellwag

Agenda Item 6: Request for Exception to 20% Rule up to 50% on Transfer Credit from the National Defense University (NDU) to the MSTS and MSNT Degree programs in the Department of Technology Systems.

Discussion: Last agreement with NDU expired in 2013, and Dr. Mohammed is seeking to renegotiate with NDU. Other exceptions we have granted are program-specific. Although ECU has a 20% limit, SACS allows up to 75%. Discussion centered on the advisability of establishing a higher Rule on Transfer Credit globally, by masters versus doctoral program, or on a program by program basis.

Action Taken: Motion passed. Das abstained.

Assigned additional duties to: Stellwag

Agenda Item 7: Request to eliminate the Public Health Analysis and Management concentration in the MPH degree program in the Department of Public Health
Discussion: Full complement of faculty needed to establish new concentrations from this one are now on board. Nothing will be lost; the Public Health Analysis and Management concentration will effectively be split into two other concentrations that are better organized independently since they are differently oriented.

Action Taken: See motion in next item.

Assigned additional duties to: Stellwag

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Agenda Item 8: Request for establishment of new concentrations in Epidemiology and Health Administration in the MPH degree program in the Department of Public Health

Discussion: This fall 14 students (more than half of this fall’s students) specified their interest in Epidemiology. Brief descriptions of the curriculum requirements for each concentration were offered. Strengthens student recruitment and planning for PhD program.

Action Taken: Motion passed to simultaneously eliminate the Analysis and Management concentration and establish new concentrations in Epidemiology and Health Administration. Little abstained.

Assigned additional duties to: Stellwag

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Agenda Item 9: Discussion of Low Productivity Programs, Provost Mitchelson and Interim Director OAPPD, Dr. Reaves.

Discussion: Interim Provost Mitchelson shared a study of low productivity programs and their frequency. It is possible that some of these degree programs may be combined into a single degree with concentration. Deans and Department Chairs of affected units have been asked to draft responses. Perhaps seeing numbers of graduates over recent years and a fuller picture with the total number of programs would be useful. This committee will receive requests from the units, and may end up needing a called meeting.

Action Taken: None

Assigned additional duties to: To be determined.

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Agenda Item 10: Discussion of EPPC policies and procedures for code unit relocation requests

Discussion: Part of the Faculty Manual related to "Procedures for creating or changing code units" were discussed (Part IV, III, esp. 3 and 4). Documents related to a relocation request were described. Proposed guidelines for how the EPPC should consider these
types of requests were also discussed, along with the suggestion that any such guidelines should be incorporated into the Faculty Manual. However, considering any request in the meantime, the EPPC should follow what's in the Faculty Manual. Stellwag will provide copies of the documentation he has received to committee members. Morehead requests revisions to the Faculty Manual, in particular to address the timeline and process. Meanwhile, the committee will create its guidelines to be in congruence with the developing Faculty Manual revisions. Suggestion to permit representatives from both sides of a divided faculty to be present. One way to preserve both sides' opinions is to have both a concurring and a non-concurring response written by a representative chosen from each group.

**Action Taken:** None

**Assigned additional duties to:** Stellwag will request that relevant administrators attend the November committee meeting to answer questions that may arise, and share the documents he has received with committee members. If any committee member wishes to request additional documentation, send the request to Stellwag within 10 days.

**Announcements:** Program reviews coming up include Microbiology and Immunology, and MSITE. Volunteers to lead the reviews? McConnell and Stellwag to lead Microbiology review. Das and Stellwag will lead the other one.

**MEETING ADJOURNED:** 3:19

**NEXT MEETING:** November 14, 2014

**ITEMS TO BE DISCUSSED:** Relocation request for the Department of Nutritional Sciences.