

Revised 1-22-13

COMMITTEE: Educational Policies and Planning Committee

MEETING DATE: December 7, 2012 Called to Order: 1:03 PM. Quorum established.

PERSON PRESIDING: Ed Stellwag, Chair

REGULAR MEMBERS IN ATTENDANCE: John Kenney, David Smith, Kanchan Das, Salman Abdulali, Joseph Thomas, Susan M. Bashinski

MEMBERS ABSENT: Anthony Overton, Jeff Popke, DeeDee Glascoff, Linner Griffin

EX-OFFICIO MEMBERS IN ATTENDANCE: Mark Sprague, Leigh Patterson, Tom McConnell

OTHERS IN ATTENDANCE: Lori Lee, Michelle Eble (Director of Graduate Studies in English), Will Banks (Director of ECU Writing Program)

ACTIONS OF MEETING

Agenda Item: Approval of minutes of November meeting

Action Taken: Motion to approve by McConnell; seconded by Smith

Approved unanimously.

Agenda Item: Request for Certificate Program for Teaching English at the Two-Year College Level

Discussion: History shows many program graduates end up taking positions to teach English at the community college level; this proposal represents a way in which to better prepare students for such employment. In addition, the proposed program should benefit ECU students majoring in teaching secondary English at the HS level, who are interested in supplementing their licensure in order to be able to teach credit-bearing courses at a two-year college.

Drs. Eble and Banks have corresponded with College of Education, and are in possession of a memo from Dr. Vivian Mott (Acting Associate Dean of the College of Education) and Dr. Steve Schmidt regarding COE support of collaborative efforts between COE's programs and the proposed certificate program. (Apology was made for failing to provide a copy of that documentation to EPPC; offer was made to provide same to EPPC members.) The proposed certificate is seen as an opportunity for positive synergy between these two programs.

No request for additional staff / resources / funds is attached to this proposal. Approval of the certificate program would add administrative duties, but these would be subsumed by existing faculty. All courses to be associated with the proposed certificate program *are* already taught, though the internship course has only been offered sporadically. The request before the committee is the development of a framework to aggregate 12 hours of existing coursework and requirements into a cohesive program for the new certificate. Procedures are already in place that would allow these 12 hours to count toward hours required for completion of a Master's degree in English.

Question was raised regarding why the proposal before the committee did not include an 18-hour requirement, so completers would be eligible to formally apply for teaching positions at the two-year college level.

Previous graduates, who have successfully completed a portion of the classes that will now be a part of the certificate program, will be allowed to finish the complement of courses and thereby be eligible for the teaching English at the two-year level college certificate.

Interesting note—many alums, with M.A. in English from ECU, are currently teaching English at two-year colleges in the geographic area, so English faculty have existing relationships with these programs.

MOTION: Recommend to approve the Department of English proposal to establish a certificate program for teaching English at the two-year college level

Action Taken: Motion to approve by Kenney; seconded by Sprague

Approved unanimously.

Assigned additional duties to: Dr. Eble to send correspondence from Dr. Schmidt to Dr. Stellwag, for distribution with the EPPC minutes. Dr. Eble will include such documentation with the proposal that will go to Faculty Senate.

Agenda Item: Establishment of EPPC Meeting Dates and Times for Spring 2013

Discussion: Charge to EPPC delineates the committee will meet the second Friday of each month. Second Friday in January 2013 is the 11th—prior to the beginning of spring semester classes. Possibility raised of scheduling an EPPC meeting for Friday, January 18th.

MOTION: To schedule the first 2013 EPPC meeting for Friday, January 18th, 1:00 PM

Action Taken: Motion to approve by Kenney; seconded by Sprague

Approved unanimously.

Agenda Item: Replacement of Susan M. Bashinski as secretary of EPPC

Discussion: Bashinski's resignation necessitates election of another member for the EPPC as well. Chairperson Stellwag was hesitant to appoint a secretary, since no volunteers came forward. Recommendation to approach DeeDee Glascoff, regarding her willingness to serve as secretary.

Action Taken: Until such time as a secretary is formally elected, David Smith (Vice-Chair of EPPC) will serve as committee secretary.

Approved unanimously.

Agenda Item: Review of Committee on Committees' Report of First Reading of Proposed Revisions to the EPPC Charge

Discussion: Rewording suggested:

1. In “C,” add a phrase, such that “C” reads as follows: “The committee reviews Seven Year Unit Program Evaluation (*ECU Faculty Manual*, Part IV, Section III) **and unit responses to same**, and provides written reports to the unit reviewed and Office of Academic Programs.”

MOTION: Motion to approve rewording as recorded immediately above.

Action Taken: Motion to approve by Sprague; seconded by Thomas

Approved unanimously.

Agenda Item: Review of Committee on Committees’ Report of First Reading of Proposed Revisions to the EPPC Charge

Discussion: Rewordings suggested:

1. In “2,” add phrase to read as follows: “...the Chair of the Faculty **or an appointed representative**,”

MOTION: None needed; discussion withdrawn.

Non-Agenda Discussion: Bailey’s approach to attempting to change the way in which program reviews are conducted, in relation to the UNC Strategic Plan, ECU Strategic Plan, and unit reviews was discussed with several committee members. Bailey pointed out paradoxes inherent in attempting to reconcile the recommendations made by external program reviewers and key points of the UNC and ECU Strategic Plans. Bailey is working on a proposed structure (in hopes this new structure might become a *model template* for other departments facing program reviews) and would like to bring this to EPPC for discussion. Result would be a change in the action plan to emphasize student learning and research and productivity (and *not* to rewrite the “purple book”).

Bailey articulated two goals:

1. Create document that is responsive
2. Provide format for other reports, which will be sufficiently sensitive to “big picture” changes by GA

Suggestion made to formalize Bailey’s current efforts and provide model for use by Dr. Griffin.

Action Taken: None

Meeting Adjourned 2:20 PM.

NEXT MEETING: January 18, 2013, 1:00 PM

ITEMS TO BE DISCUSSED: None mentioned.

Respectfully Submitted,
Susan M. Bashinski