FINAL

COMMITTEE: Educational Policies and Planning Committee
MEETING DATE: February 8, 2013 Called to Order: 1:00 PM.
PERSON PRESIDING: Ed Stellwag, Chair
REGULAR MEMBERS IN ATTENDANCE:
Ed Stellwag, David Smith, Deedee Glascoff, John Kenney, Joseph Thomas, Kanchan Das, Salman Abdulali
EX-OFFICIO MEMBERS IN ATTENDANCE: Linner Griffin, Thomas McConnell, Mark Sprague, George Bailey, Jeff Popke
MEMBERS ABSENT: Leigh Patterson
OTHERS IN ATTENDANCE: Lori Lee, Mary Crozier (Department of Addictions and Rehabilitation Studies)

ACTIONS OF MEETING
The minutes of the December 10, 2012 meeting were approved as electronically distributed.

AGENDA ITEM: Election of secretary.
Deedee Glascoff agreed to accept the position of committee secretary to fill the vacant position caused by the resignation from ECU of Susan Bashinski.
Action Taken: Motion from Sprague to elect Glascoff, seconded by Kenney. Motion was approved unanimously.

AGENDA ITEM: Consider termination of Certificate in Employee Assistance Program (EAP) in the Department of Addictions and Rehabilitations
Presentation: Crozier presented a request from the Department of Addictions and Rehabilitation Studies in the College of Allied Health Sciences to discontinue the Certificate in Employee Assistant Program. According to Crozier:

- This certificate program is one of four certificate programs in the department
- There have been no graduates from the program
- There appears to be no interest in the program
- One course from the program (an employees' assistance course) will continue to be offered every other year
- No adjunct faculty will be adversely affected
- The faculty in the department has approved discontinuing this certificate program.

Action Taken: Motion to approve termination of Certificate Program in Employee Assistance by Glascoff; seconded by Kenney. Motion approved.

AGENDA ITEM: Discussion of policy changes regarding programs not housed in code units.
Presentation: Sprague pointed out that multi-disciplinary programs not housed in departments such as Coastal Resource Management present problems related to program review and that degree programs such as the BS in University Studies present problems in program development. At this time, Sprague asked that EPPC

review procedures for program review so that such programs can properly undergo review.
Discussion: Discussion centered on where the current process for program review originated and who would be responsible for any proposed changes. Griffin pointed out the Task Force for Program Review is responsible for procedures pertaining to such reviews.
Action Taken: Motion by Glascoff, seconded by McConnell**.**
EPPC requests the Task Force for Program Review to consider changes to policy for program review as it pertains to programs not in code units and asks that a report be returned to EPPC by its March meeting. Motion approved.

ADDITIONAL BUSINESS: Stellwag requested volunteers for sub-committees for unit academic program reviews for two programs in the College of Education's Department of Educational Leadership.
Action Taken: Smith, Popke and Stellwag will review the report from Educational Leadership. Das, Thomas and Stellwag will review the report on the Higher Education Doctoral Program.

Meeting adjourned 3:15 PM.