COMMITTEE: Educational Policies and Planning Committee

MEETING DATE: 28 February 2014

PERSON PRESIDING: Stellwag

REGULAR MEMBERS IN ATTENDANCE: Das, Kenney, Smith, Stellwag, Sugar, Thomas

EX-OFFICIO MEMBERS IN ATTENDANCE: Bailey, McConnell, Sprague

OTHERS IN ATTENDANCE: Abrahamson, Lee, Summey, Tabrizi, White

______________________________

ACTIONS OF MEETING:

I. Call to Order: 2:02 PM

II. Agenda Item 1: February Meeting Minutes approved as distributed

III. Agenda Item 2: Request to approve proposal to establish a Master of Science degree program in Computer Science in a distance education format, Department of Computer Science, College of Technology and Computer Science.
   a. Discussion: Drs. Tabrizi and Abrahamson provided a brief overview of the proposed program. The online Masters in Software Engineering has been positively reviewed and provides a good model. The Department has already had inquiries from potential students.
   b. Action Taken: Motion passed to approve the request.

IV. Agenda Item 3: Summary of discussion and recommendations from BSUS standards subcommittee.
   a. Discussion and formulation of response concerning Faculty Senate Resolution #13-55. Discussion topics included the following: assessment of program and to what degree the Oversight Committee should be involved, benefits of including references to University Studies guidelines, combining bulleted items regarding “responsibilities” and “authority” into one list, requirements for double majors, and removing the item on locating the BSUS degree program in a code unit to put that item into a separate recommendation.
   b. Action Taken: Dr. Stellwag will combine notes and suggestions for revision to present the Committee’s response to Faculty Senate.
      (Below is the final document presented to the Faculty Senate on 3/18/14.)

V. Announcements: None

VI. Adjourned: 3:10 PM

VII. Next Meeting: April 11 unless called
VIII. **Items to Be Discussed**: Request for Authorization to Establish a New Distance Education Degree Program or Site for Family and Consumer Sciences

__________________________________________________________________

**EDUCATIONAL POLICIES AND PLANNING COMMITTEE REPORT**

Formal report on the Faculty Oversight Committee for the Bachelor of Science in University Studies (BSUS) in relation to Faculty Senate resolution #13-55

Responsibilities and Authority of the Bachelor of Science in University Studies (BSUS) Program Faculty Oversight Committee are as follows:

1. To act as the program curriculum committee.

2. Advise students on thematic concentration proposal development with special emphasis on ensuring that the proposal does not encroach on an established degree program (see University Studies Program Policy Guidelines).

3. Approve thematic concentration for each student.

4. Provide advice to the Provost and BSUS program director concerning program operations.

5. Conduct an annual audit of a representative sample of BSUS degrees in the late fall in accordance with items 1 and 2 and report the audit to EPPC at the first meeting of the calendar year to ascertain whether the standard has been applied correctly and consistently; recommend corrective action if the audit finds flaws or inconsistencies.

6. Serve as liaison’s to the Colleges they represent to update their constituents concerning the activities of the BSUS program.

7. Participate in the BSUS academic program review.