I. Call to order: Scott Gordon, EPPC Chair, called the meeting to order at 1:00 p.m. on March 18, 2011 in Rawl Annex 142. The following persons were present:
Regular Members: Susan Bashinski, Scott Gordon, James Holloway, John Kenney, Janice Lewis, Ed Stellwag
Ex-Officio Members: Deedee Glascoff, Linner Griffin, George Kasperek, Brenda Killingsworth, David Siegel, Blaise Williams
Guests: Lori Lee, Karen Summey

II. The minutes of the February 25, 2011 special called meeting were approved as submitted.

III. New Business

a. Request for Authorization to Plan a Doctor of Nursing Practice Degree

Dean Sylvia Brown presented a request from the College of Nursing for authorization to plan a Doctor of Nursing Practice degree. Dean Brown noted that the American Association of Colleges of Nursing has recommended the Doctor of Nursing Practice as the entry-level degree for advanced practice nurses (nurse anesthetists, midwives, clinical nurse specialists, nurse practitioners) who are educated in the United States by 2015. This clinical doctorate will be in addition to the existing Ph.D. and M.S. in Nursing degrees. The M.S.N. is needed for students interested in nursing administration, leadership and education. At least two other UNC universities are in the process of adding a D.N.P. degree. The target start date for the program is 2013 or 2014. Dean Brown reviewed faculty and support staff needs. A motion was made, seconded, and passed to approve the request.

b. Request to Establish a Software Testing Concentration in the Master of Science in Software Engineering Degree

Professor Nasseh Tabrizi presented a request from the College of Technology and Computer Science to establish a Software Testing concentration in the Master of Science in Software Engineering degree. There is a strong job market for students with this background and a new faculty member’s focus is software testing. The two new courses needed for the concentration currently are being taught as Topics courses. A motion was made, seconded, and passed to approve the request.

c. Request to Establish a Certificate Program in Elementary Mathematics Education
Professor Sid Rachlin presented a request from the Department of Mathematics, Science, and Instructional Technology Education to establish a post-baccalaureate certificate program in Elementary Mathematics Education. The NC State Board of Education has charged the UNCGA with the establishment and maintenance of a program of study to support the Elementary Mathematics Add-on License. A consortium of seven UNC universities has been working on the design and pilot of the program of study for the last two years. As much as possible, each university will be using the same course syllabi and catalog descriptions. The required program of study includes six graduate level courses totaling 18 hours focused on the mathematical knowledge needed for successfully teaching mathematics at the elementary level. A common end-of-program assessment process will be used by all universities as part of the NCDPI licensure requirements. A motion was made, seconded, and passed to approve the request.

d. Request to Change the Name of the Department of Exercise and Sport Science

Professor Tim Gavin presented a request to change the name of the Department of Exercise and Sport Science to the Department of Kinesiology. He explained that kinesiology more accurately describes the department’s activities, provides better alignment with professional organizations, and is more recognized by organizations providing rankings and benchmarks for the discipline. A motion was made, seconded, and passed to approve the request with Gordon abstaining and Griffin absent.

IV. Unfinished Business

a. Program Evaluation/Prioritization/Consolidation Criteria (Charge from Dr. Ballard)

Chancellor Ballard and Provost Sheerer met with the committee to review its progress on the charge. Professor Stellwag reviewed the preliminary program prioritization criteria developed by Subcommittee One. Chancellor Ballard indicated that he approved of the criteria and emphasized the importance of productivity and quality. He will share two documents with the committee: Sample List of Key Indicators Reported to UNC GA and Erskine Bowles’ list of 29 performance measures. Provost Sheerer suggested that the subcommittee also review a matrix developed by the deans. Chancellor Ballard suggested that we ask IPAR to review the list of criteria, indicate what data are available and address other data management issues. Chair Gordon reviewed the preliminary work done by Subcommittee Two, which is looking for natural affinities for consolidation at the college and department levels. Chancellor Ballard stated that the subcommittee was on the right track with the options it was considering. He reiterated that a deadline of early April for submission of the committee report was acceptable. He also clarified that IPAR would be expected to gather and compile the data and that EPPC would review it. Committee members reiterated the need for transparency with the Faculty Senate throughout the process.
V. New Business (continued)

a. Unit Academic Program Review Subcommittee Recommendations

i. Department of Mathematics: Following discussion, a motion was made, seconded and passed, with Griffin abstaining, that the EPPC send a memo to the Office of Academic Program Planning & Development stating that the EPPC has reviewed and discussed the documents from the Department of Mathematics program review and suggests that the department develop a more substantive action plan that responds to the external reviewers’ site review report.

ii. Department of Hospitality Management: Following discussion, a motion was made, seconded and passed, with Griffin abstaining, that the EPPC send a memo to the Office of Academic Program Planning & Development stating that the EPPC has reviewed the documents from the Department of Hospitality Management program review and found them to be in good order.

iii. Department of English: Following discussion, a motion was made, seconded and passed, with Griffin abstaining, that the EPPC send a memo to the Office of Academic Program Planning & Development stating that the EPPC has reviewed the documents from the Department of English program review and found them to be in good order.

iv. The EPPC agreed to develop a list of criteria for reviewing academic program reviews and reporting findings/recommendations.

VI. Adjournment

There being no further business, Chair Gordon adjourned the meeting at 4:25 p.m.

**Notice:** there will be a called meeting of EPPC on Friday, March 25, 2011, at 1:00 p.m. in Rawl Annex 142.

Minutes submitted by Janice S. Lewis