COMMITTEE: Educational Policies and Planning Committee

MEETING DATE: 11 April 2014

PERSON PRESIDING: Stellwag

REGULAR MEMBERS IN ATTENDANCE: Abdulali, Das, Kenney, Smith, Stellwag, Sugar, Thomas

EX-OFFICIO MEMBERS IN ATTENDANCE: Reaves, Sprague

OTHERS IN ATTENDANCE: Jon Sorensen, Ginger Woodard, Shanan Gibson, Karen Kus, Kirk St. Amant, Cheryl Johnson, Susannah Berry, Sharon Ballard, Lloyd Novick, Suzanne Lea, Terry West, Paul Bell, Deb Jordan, William Forsythe, Lori Lee, Karen Summey

ACTIONS OF MEETING

Agenda Item: Meeting minutes from February 28th approved as distributed.

Agenda Item: Request to establish a new Graduate Certificate in Criminal Justice within the Department of Criminal Justice

Discussion: Would be the only one in the state; Dept has added a pedagogical class to aid those students wanting to be able to teach at the community college level. Will offer at least some courses online since many students are working professionals.

Action Taken: Motion passed

Assigned additional duties to: N/A

Agenda Item: Request to establish a new Certificate in Entrepreneurship within the College of Business.

Discussion: For undergraduate non-business students to gain small business training. It is projected to be successful enough to be sustainable.

Action Taken: Motion passed.

Assigned additional duties to: N/A

Agenda Item: Request to move the International Management Certificate from the College of Business to the Thomas Harriot College of Arts and Sciences.

Discussion: Neither professors teaching nor students are in COB

Action Taken: Motion passed.

Assigned additional duties to: N/A
Agenda Item: Request to discontinue the Tax Certificate within the College of Business

Discussion: No one has been enrolled in several years.

Action Taken: Motion passed

Assigned additional duties to: N/A

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Agenda Item: Request to move the General Business Concentration from within the Department of Finance to the Department of Management (remaining within the College of Business)

Discussion: General Business Concentration is for online transfer students, but courses and the skills gained are primarily Management. Still BSBA degree; it’s simply the concentration that will change.

Action Taken: Motion passed

Assigned additional duties to: N/A.

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Agenda Item: Request to create a Business Foundations Graduate Certificate in the College of Business

Discussion: Involves courses which are truly foundational, but which many incoming grads with an undergrad business degree can get credit for without taking. In some regards this would be COB’s first standalone post-bac certificate. Would be entirely online. Would be added to our inventory at UNC-GA and would need to be assessed.

Action Taken: Motion passed

Assigned additional duties to: N/A.

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Agenda Item: Request to establish a new distance education BS degree program in Family and Consumer Sciences Education within the Department of Child Development and Family Relations

Discussion: Wants to take face to face program and add online program like it; would be only one from a public university in state, and only online one in state. Have had multiple inquiries, current in-person students have job offers before graduation; would also provide licensure for lateral entry teachers.

Action Taken: Motion passed

Assigned additional duties to: N/A.

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Agenda Item: Request to establish a PhD program in Epidemiology within the Department of Public Health within the School of Medicine

Discussion: Have already submitted Appendix A, and are answering questions raised by UNC-GA, including societal demand and relationships with other schools. Now putting together Appendix C, for review today; hope to take to GA in fall. Envision our PhD program admitting on average 4 students per
year. Currently have 6 faculty who can teach at doctoral level and plan to recruit 1.0 FTE to teach. Will develop some new courses. Hope to begin fall 2016.

**Action Taken:** Motion passed

**Assigned additional duties to:** N/A

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**Agenda Item:** Request to add a non-thesis option to the MS Biology degree program within the Department of Biology

**Discussion:** Have had requests for non-thesis option from variety of constituents, and interest in expanding the pool of students whom they could recruit. There would be a final written document that will be assessed, and want these students to have some experience teaching.

**Action Taken:** Motion passed (Stellwag abstained)

**Assigned additional duties to:** N/A

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**Agenda Item:** Request to establish a new Graduate Registered Health Information Administrator (RHIA) Certificate Program within the College of Allied Health Sciences

**Discussion:** Changes in professional body, in health care, and in curriculum (to involve more management and more technology) require changes for our program. Surveys revealed interest. This certificate would have an 8-course sequence; the masters would be 16. These courses created to meet requirements of accrediting body, would allow students to sit for the credentialing exam.

**Action Taken:** Motion passed

**Assigned additional duties to:** N/A

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**Agenda Item:** Request to change MS degree title from MS in Recreation and Park Administration (RPA) to MS in Recreation Services and Interventions within the College of Health and Human Performance

**Discussion:** Goes with next item. Recently the department stopped offering the Recreational Therapy degree because it was a low-performing program. However, the courses are still available, and students do have that interest area. Suggested name permits Rec Therapy people to see themselves there.

**Action Taken:** Motion passed

**Assigned additional duties to:** N/A

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**Agenda Item:** Request to create two concentrations Recreation and Park Administration and Recreational Therapy Administration within the MS in Recreation and Park Administration (RPA).

**Discussion:** See above.
Agenda Item: Request to create a Cohort Didactic Program in Dietetics Concentration, within the BS degree in Nutrition and Dietetics in the Department of Nutrition Science

Discussion: Cohort would focus on those 26-28 students who want to get to the internship required for the exam to become a registered dietician. The other students, who may want to go into pre-med or other professional programs, would go with the Nutrition with Science Concentration (see below).

Action Taken: Motion passed

Assigned additional duties to: N/A

Agenda Item: Request to create a Nutrition with Science Concentration, within the BS degree in Nutrition and Dietetics in the Department of Nutrition Science

Discussion: See above; this concentration is for students who want to be pre-med, etc., not to become registered dieticians.

Action Taken: Motion passed

Assigned additional duties to: N/A

Agenda Item: Request to consider Faculty Senate Resolution #14-39; inclusion of two additional members one each from the University Curriculum Committee and Faculty Senate to the BSUS Program Faculty Oversight Committee

Discussion: This request results from last month’s Faculty Senate meeting. Committee discussed having the UCC select their own representative, and having an ordered list of Faculty Senators and Alternates that Dr. Stellwag could contact to assure assent.

Action Taken: Motion passed for UCC to select their own representative at their April 24 meeting. Motion passed to approve the ordered list (1. Derek Maher, 2. Matt Reynolds, and 3. Tricia Anderson) for Dr. Stellwag to contact regarding service as the Faculty Senate representative on the BSUS Faculty Oversight Committee.

Assigned additional duties to: Stellwag to contact individuals and to report to Faculty Senate.

Agenda Item: Request to approve revised procedures for academic program review, Academic Program Development Collaborative Team

Discussion: Responding to current changes required by GA. Significant changes in Appendix A and Appendix C; inclusion of results and comments of internal review committees; and inclusion of additional documentation of societal demand and employability of graduates. Karen Summey provided an overview of Academic Program Review Process: what were Phase II (Program Development) and Phase III (Curriculum Development) have been merged – some streamlining to reduce the number of times campus committees have to see proposals. Reviewed suggestions for revising Faculty Manual, which suggests a new IPAR (institutional research) support team.
Suggestion to strike bullet about consultation (see page 4) and rework into other sentences. Dr. Reeves and Ms. Summey will send revisions to Dr. Stellwag. Discussion about chair’s role in voting faculty and suggestion to use same definition that Faculty Manual recognizes for unit code voting (Part IV, Section 2, subsection III). Consequently would remove 4th bullet page 4. Want to use original language of Department or School rather than “Unit.” Include “diversity credit” on page 5. Bottom page 4, move Academic Council to same line as Faculty Senate. Question about developing course proposals and time frame for development—no change to document needed. Question about “college in which the program will reside”—no change needed. Dr. Kenney had a suggestion about striking sentences related to approval (bottom page 4, top of page 5)—he will give to Dr. Reeves. Asking for consideration of these parts of Faculty Manual; checklists, and conceptual framework underlying table of contents for manuals.

**Action Taken:** Motion passed to approve all three parts of packet, with revisions to Faculty Manual noted, and reservation for modifying manuals’ tables of contents.

**Assigned additional duties to:** N/A

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**MEETING ADJOURNED:** 4:05 PM

**NEXT MEETING:** Fall 2014 unless called

**ITEMS TO BE DISCUSSED:**