COMMITTEE: Educational Policies and Planning Committee

MEETING DATE: 13 September 2013

PERSON PRESIDING: Sprague, then Stellwag

REGULAR MEMBERS IN ATTENDANCE: Abdulali, Das, Glascoff, Kenney, Smith, Stellwag, Sugar, Thomas

EX-OFFICIO MEMBERS IN ATTENDANCE: Bailey, Reaves, Sprague

OTHERS IN ATTENDANCE: Barbara Mueller-Borer, Mary Crozier, and Karen Summey

ACTIONS OF MEETING

Agenda Item: Review of committee charge, business carried over, and new business, followed by election of chair, all conducted by Sprague

Discussion:

Action Taken: Ed Stellwag was elected chair

Assigned additional duties to: Stellwag

Agenda Item: Election of vice-chair and secretary

Discussion:

Action Taken: David Smith was elected Vice-Chair, and Joseph Thomas was elected Secretary

Assigned additional duties to: Smith and Thomas

Agenda Item: Request to consider an MS in Biomedical Engineering

Discussion: Barbara Mueller-Borer, Dept of Engineering, presented an overview of the Engineering program at ECU, which began teaching a Biomedical Engineering concentration in 2010, and is now the second most popular concentration. Biomedical Engineering MS will be 32 hours, with a thesis requirement and an integrated BS-MS option. Anticipated enrollment is 4-6 students first year, growing to about 25 by year 5; primarily FT. One of UNCGA charges is collaborating with other institutions in state; potential partners include Duke, Wake Forest/VT, UNC-NCSU, NC A&T, Joint School of Nanoengineering/Nanoscience (JSNN). JSNN is interested in collaborating, and we are making strides in collaborations with UNC-NCSU. The Department has hired new professors in Engineering with an eye toward how they will support this program. Ten Engineering faculty associated with program. External reviews came back overall positive. Questions and answers addressed the following topics: targeting students in Eastern NC, the strengths of having Engineering, Medical School, and other collaborators here. Regional transformation is another strength of our university. International component has not yet been addressed, although there is interest among faculty. Proposed budget includes 2 new faculty and 2 to 5 grad stipends; concerned about recent track record in funded research and making sure to build research for future. How did you create projections
for future grant funding and how would you handle any funding shortfalls? GA’s would be self-supporting. Identify whether the 2 new faculty would focus on teaching or research--whatever the program needs at that time, with a preference for research faculty. Clear need for research faculty--made explicit in proposal, and willingness of department to back these hires (possibly recruit research faculty). Physics letter of support? Other suggestions: Math courses need to be changed from the 5000-level course named to the 6000-level course on complex variables. Prerequisite for math courses could not accommodate all new students at the same time. Overall, this is a well-prepared proposal that addressed all the issues raised.

Action Taken: Motion passed.

Assigned additional duties to: N/A

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Agenda Item: Request to consider a new certificate in Military and Trauma Counseling

Discussion: Mary Crozier, Department of Addictions and Rehab Studies, described how the proposed certificate meets the standards of accrediting body, and will not require other faculty or new courses. This certificate is anticipated by masters and doctoral students. The Department is developing relationships with military and other off-campus partners, including the new VA center being built and the mobile lab. They have 3 other certificates that are successful. Questions and answers included minor revision to marked catalog copy, and a verification that the accreditation is for the department, not this certificate.

Action Taken: Motion passed.

Assigned additional duties to: N/A

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Agenda Item: Request to discontinue several certificates within the College of Business

Discussion: Submitted files answered all committee members’ needs to consider discontinuation of the following certificates: School Business Management, Professional Investment Management & Operations, Electronic Commerce.

Action Taken: Motion passed.

Assigned additional duties to: N/A

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Discussion: Submitted files answered all committee members’ needs to consider discontinuation of the following certificates: School Business Management, Professional Investment Management & Operations, Electronic Commerce.

Action Taken: Motion passed.

Assigned additional duties to: N/A
Agenda Item: Requests from School of Music

Discussion:

Action Taken: Tabled.

Assigned additional duties to: N/A

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Agenda Item: Academic Program Documents for Academic Library Services and Health Sciences Library.

Discussion: Committee members have not received the self-studies and would like to have library representatives here for discussion. Committee members will use the same criteria for review even though this program review form was different. Salman Abdulali and Kanchan Das volunteered to be point committee members on these responses.

Action Taken: Tabled for the October meeting.

Assigned additional duties to: N/A

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Agenda Item: Additional program reviews coming up

Discussion:

Action Taken:
A. Geological Sciences volunteers: Ed Stellwag and John Kenney
B. Technology Systems volunteers: Bill Sugar and Joseph Thomas
C. Counselor Education: Deedee Glascoff and David Smith

Assigned additional duties to: Stellwag, Kenney, Sugar, Thomas, Glascoff, and Smith

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Agenda Item: Additional business carried over (two items)

Discussion:
A. Faculty Workload Policy: The Provost is reviewing a workload policy now, and UNCGA seems to be shifting gears on its productivity formula. The Provost is willing to form another small working group to reconsider issues related to workload, including provision of credit for faculty supervision of theses and dissertations. Concerns have been expressed about the recommendation that faculty should generate 1.25X Student Credit Hours compared to UNCGA funding formula. Everything affecting workload should be addressed, including graduate versus undergraduate students, research productivity, supervision of theses/dissertations, and directed readings.
B. EPPC involvement in proposed Bachelor of Science in University Studies degree programs

Action Taken:
A. George Bailey will follow developments to keep committee informed.
B. Prepare for Committee involvement in proposed BS University Studies: tabled.
Assigned additional duties to: Bailey

MEETING ADJOURNED: 2:53

NEXT MEETING: October 11, 2013

ITEMS TO BE DISCUSSED:
   A. Requests from School of Music
   B. Academic Program Documents for Academic Library Services and Health Sciences Library