COMMITTEE: Educational Policies and Planning Committee

MEETING DATE: 12 September 2014

PERSON PRESIDING: Morehead, then Stellwag

REGULAR MEMBERS IN ATTENDANCE: Das, Neil, Stellwag, Sugar, Thomas

EX-OFFICIO MEMBERS IN ATTENDANCE: Bailey, Brown, McConnell, Reaves

OTHERS IN ATTENDANCE: Lori Lee, Andrew Morehead

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ACTIONS OF MEETING

Agenda Item: Introductions, review of committee charge, business carried over, and new business, followed by election of chair, all conducted by Morehead

Discussion: Morehead added an item of new business for the Committee: to consider the minimum number of hours required for a minor. (ECU is an outlier in the UNC system.)

Action Taken: Ed Stellwag was elected chair

Assigned additional duties to: Stellwag

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Agenda Item: Election of vice-chair and secretary

Discussion:

Action Taken: Bill Sugar was elected Vice-Chair, and Joseph Thomas was elected Secretary

Assigned additional duties to: Sugar and Thomas

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Agenda Item: Reviewed minutes from April 11, 2014, and voted to approve.
Agenda Item: Provide Faculty Senate update on name change for College of Engineering.

Discussion: The history behind the name change was discussed, as well as the process for name changes. As the representative of the Provost, Reaves moved to “unsuspend” the name change for the college and affirm EPPC approval of the change in name to the “College of Engineering and Technology” as listed in the EPPC minutes of December 11, 2009.

Action Taken: Motion passed. Das and Brown abstained

Assigned additional duties to: Stellwag

Agenda Item: Update on EPPC’s proposed involvement with BSUS degree program

Discussion: Two committee members are on this BSUS Faculty Oversight Committee (Brown and Neil). We should receive the Faculty Oversight Committee’s report at the first meeting of the calendar year.

Action Taken: N/A

Assigned additional duties to: N/A

Agenda Item: Consider School of the Coast Proposal

Discussion: Committee members were asked to review the proposal for creating a School of the Coast. Currently the Faculty Manual has a requirement that all degree-granting programs be housed within Code Units. Committee should consider how best to draft and adopt written guidelines for dealing with faculty, curriculum, and other issues. These guidelines might look something like a unit code. Morehead has asked Unit Code Screening Committee to create a work group with someone from this committee and someone from faculty governance.

Action Taken:

Assigned additional duties to: Committee will determine a representative on this work group.

Agenda Item: Request to discontinue a Performance Improvement Certificate and a request to delete the Environmental Planning Concentration from the MSTS concentrations.

Discussion: Brown provided a brief history behind the request.
Action Taken: Motion passed.

Assigned additional duties to: Stellwag

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**Agenda Item:** Order of agenda items

**Discussion:** Should committee deal with new business first, before receiving and discussing items related to visits from people who have requests. Suggestion to reserve the first half hour for any agenda items we need to approach "fresh." Perhaps also use some space within the committee's SharePoint site. For now, committee will continue its recent practice.

Action Taken: None

Assigned additional duties to:

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**Agenda Item:** Upcoming revisions to Academic Program Review Guidelines.

**Discussion:** Currently examining best practices for Program Review and preparing draft revisions to the structure of program review. Example--currently program review reports don't have an internal review before sending to external reviewers; perhaps they should. Academic Program Review is a Faculty Senate document, so any changes will come here first.

Action Taken: Motion passed. Das abstained.

Assigned additional duties to: Stellwag

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**Announcements:**

- Morehead encouraged the committee to work together in efficient ways, such as utilizing agendas, remaining focused on items at hand, keeping good minutes, etc. He wants Faculty Senate and the committees to complete their work in a timely fashion.
- Stellwag thanked Lori Lee and Rita Reaves for their help and inspiration.
- The committee will continue to meet at 1:00 on the Fridays meetings are scheduled.

**MEETING ADJOURNED:** 2:16

**NEXT MEETING:** October 10, 2014
ITEMS TO BE DISCUSSED: Naming a committee representative to the work group on programs not in code units.