MINUTES OF MEETING DATE: 032515

REGULAR MEMBERS (_X_ IN ATTENDANCE):
Nelson Cooper _X__, Eleanor Cook _X__, Kylie Dotson-Blake _X__, Derek Maher, _X_, Marianne Montgomery _X__, Andrew Morehead _X__, Catherine Rigsby _O__, John Stiller _X__

EX-OFFICIO MEMBERS (_X_ IN ATTENDANCE):
Doriann Dennison, Chancellor’s Rep _X__, Ron Mitchelson, Provost / VCAA _O__, Phyllis Horns, VCHS _X__.
Mike Van Scott, Assoc VCRGS _O__, Qin Ding, Rep of the Chair of the Faculty _X__.
Mary Gilliland, Fac Sen Rep _X__

OTHERS IN ATTENDANCE: Donna Payne, Lori Lee, Linda Ingalls

PERSON PRESIDING: Cooper

ACTIONS OF MEETING

I. Meeting called to order: 3:03pm

II. Approval of minutes of 2/25/15 – unanimous

III. Update from tenure for part-time subcommittee
   a. Subcommittee working to respond to concerns from Health Sciences.
   b. Subcommittee should come up with language to describe this, along the lines of “flexible workload assignments for tenured faculty.”

IV. Update from Part IX, Section 1 subcommittee
   a. Draft will come from subcommittee for review of remaining major issues at 4/1/15 FGC meeting.

V. Revise 5-year Plan proposal as discussed in the March Faculty Senate meeting (Sharepoint)
   a. Create a blank form with italicized instructions for each item.
   b. “Faculty Five-Year Plan” = title.
   c. Strike notes.
   d. Change frequency to output in Research sample language
   e. Switch service heading to “Service to the University and Profession,” switch order of sample sentences to match
   f. Need separate page preamble, example language, etc., then blank form
   g. No individual plan should be longer than 2 pages
   h. Stiller will produce new drafts for review at 4/1/15 FGC meeting.

VI. PRR reviews (Sharepoint):
   HIPAA Breach Notification Determination, Notification, and Sanctions – no changes
   Faculty Workload Regulation – 3.9: clarify whether 3 is “students” or “sections”
   Candidacy & Office Holding – FYI: coming, under development, will be worked on this summer
   Salary Administration Regulation – no changes
   SPA Reduction in Force – no changes

VII. Part IX, Section II
   Two things have happened since we passed this through March Senate:
   a. Concerns from Provost about timeline in G. – wants to remove 1 year floor; discussion of what would be a reasonable period of time.
      Payne: current process is working well; no need for one-year minimum.
      Long discussion of what kinds of behavior might be fixed in less than one year; PTR should not be used for
addressing short term disruptive behavior, but should represent cumulative performance in research, teaching, and service.

Summary of concerns: 1. Legal perspective: 12 month minimum opens opportunity for legal problems.; 2. “Reasonable timelines” leave gray areas: Who determines reasonable?

Several members of the committee indicated that they could live with the suggested change. Morehead will communicate conversation to the chancellor. If Chancellor sends back to FGC, will discuss further along with proposed editorial changes from Ingalls.

VIII. Looking ahead: April and May meeting strategy

Meeting adjourned: 5:05pm

Respectfully submitted,

Marianne Montgomery