2015/2016 FACULTY GOVERNANCE COMMITTEE
Minutes

Final

MINUTES OF MEETING DATE:  3/23/16

REGULAR MEMBERS (_X_ IN ATTENDANCE):
Eleanor Cook _X__, Kylie Dotson-Blake _X__, Edson Justiniano _X__, Derek Maher _X__, Marianne Montgomery _X__, Andrew Morehead ___O__, Jonathan Morris _O__, John Stiller _X__

EX-OFFICIO MEMBERS (_X_ IN ATTENDANCE):
Doriann Dennison, Chancellor’s Rep _O__, Ron Mitchelson, Provost / VCAA _O___, Phyllis Horns, VCHS ___O__, Mike Van Scott, VCREDE ___X__, Alexandra Shlapentokh, Rep of the Chair of the Faculty _O___, Mary Gilliland, Fac Sen Rep ___O__

OTHERS IN ATTENDANCE: Linda Ingalls, Donna Payne

PERSON PRESIDING: Dotson-Blake

ACTIONS OF MEETING

I. Meeting called to order: 3:05pm

II. Approval of minutes of 3/16/2016 – unanimously approved

III. Part VIII, Section I, Subsection VIII.D presented by J. Stiller Committee decided at 3/16/16 meeting to put SOP document into FM.

22: Strike: These complaints could reflect symptoms of a lack of professionalism. Examples of complaints for which this regulation applies are (not an exhaustive list and not necessarily mutually exclusive): AND STRIKE THE EXAMPLES
41-43: strike red text
Throughout: Replace all references to “SOP” or “this policy” with “these provisions”
68: lower case name of policy, remove special formatting
68-70: strike at the following link: http://www.ecu.edu/cs-studentaffairs/dos/student-grievances-inquiries.cfm.
77: strike see attached form
Throughout: Change “subject instructor” to just “instructor”
Throughout: Strike all section headings.
45: Move paragraph to make it the second paragraph of the document
Throughout: change present tense to future tense to make it more policy-like, for example “will investigate” rather than “investigates.”
60: strike “in”
116-118: strike
17: combine first two sentences to show: 1. It is superseded by other existing policies and 2. Current examples of these existing policies.
11: change “must” to “will.”
99: strike both parentheses about University Counsel; recommend placing in a separate document
102: strike “please note” and reference to FM, place cross-reference to grievance section first sentence: replace “must provide” with “provides.”
Second paragraph: Add new first sentence: “Student complaints should be referred to the unit administrator.” Strike “will not be ignored”; strike “as advised by University Counsel.”
Third paragraph: “that are not covered by specific institutional policies, rules, and regulations, such as those relating to academic integrity violations, grade disputes, sexual harassment, or any type of alleged discrimination.”
Bottom of p.1: “Office of the Dean of Students, which addresses student grievances and inquiries” “(typically within five working days)”
Top of p.2: strike “complaining student”

Stiller and Dotson-Blake will edit and finalize draft, then bring back to FGC for a vote at the next meeting. Motion to ask Agenda Committee to put this on the April Senate agenda – unanimously approved.

IV. Interim PRR on Sexual Harassment and Other Forms of Behavior
   a. Developed with close attention to UVA’s policy which has been vetted and deemed in compliance with the requirements of Title IX by the Office for Civil Rights (UVA has the first policy to be deemed fully compliant)
   b. The proposed policy is based on best practices and was developed by a writing team that included: Kristen Bonatz (Office of University Counsel), Travis Lewis (Dean of Students Office), Malorie Porter (Office of Equity & Diversity), and Kate Scarabelli (Office of Equity & Diversity). Draft policy was then vetted by Provost Mitchelson, Chris Locklear, Donna Payne, Virginia Hardy and LaKesha Forbes and recommended to the Chancellor for approval.
   c. Relevant docs in SharePoint:
      i. IVAppendix C Training Education Prevention – FINAL
      ii. IVResource and Reporting Guide for Employee Accused (B-2)
      iii. IVResource and Reporting Guide for Employee Reporter (B-1)
      iv. IVResource and Reporting Guide for Student Reporters (A-1)
      v. IVResource and Reporting Guide for Students Accused (A-2)
      vi. IVTitle IX VAWA Umbrella Policy

p.15: discussion of sexual battery. Payne: some have suggested adding “unwelcome” to the description of sexual battery
Payne: Might need to add sentence about appropriate academic contexts.

For next meeting, FGC members should especially carefully review the Employee Accused, Employee Reporters, and Umbrella Policy documents.

V. Faculty Presence

Maher requests guidance:
1. Should faculty presence provisions apply to FTF? No. This is about the institutional responsibilities of tenure-line faculty. FTF expectations addressed in contracts.
2. DE. How to address someone who teaches exclusively DE? Teaching method doesn’t matter as far as presence expectations.

V. Meeting adjourned: 4:55pm