

**2015/2016 FACULTY GOVERNANCE COMMITTEE
Minutes**

Final

MINUTES OF MEETING DATE: 3/23/16

REGULAR MEMBERS (X IN ATTENDANCE):

Eleanor Cook X, Kylie Dotson-Blake X, Edson Justiniano X, Derek Maher X, Marianne Montgomery X, Andrew Morehead O, Jonathan Morris O, John Stiller X

EX-OFFICIO MEMBERS (X IN ATTENDANCE):

Doriann Dennison, Chancellor's Rep O, Ron Mitchelson, Provost / VCAA O, Phyllis Horns, VCHS O, Mike Van Scott, VCREDE X, Alexandra Shlapentokh, Rep of the Chair of the Faculty O, Mary Gilliland, Fac Sen Rep O

OTHERS IN ATTENDANCE: *Linda Ingalls, Donna Payne*

PERSON PRESIDING: Dotson-Blake

ACTIONS OF MEETING

- I. Meeting called to order: 3:05pm
- II. Approval of minutes of 3/16/2016 – unanimously approved
- III. Part VIII, Section I, Subsection VIII.D presented by J. Stiller
Committee decided at 3/16/16 meeting to put SOP document into FM.

~~22: Strike: These complaints could reflect symptoms of a lack of professionalism. Examples of complaints for which this regulation applies are (not an exhaustive list and not necessarily mutually exclusive): AND STRIKE THE EXAMPLES~~

41-43: strike red text

Throughout: Replace all references to "SOP" or "this policy" with "these provisions"

68: lower case name of policy, remove special formatting

68-70: strike at the following link: <http://www.ecu.edu/cs-studentaffairs/dos/student-grievances-inquiries.cfm>.

77: strike ~~see attached form~~

Throughout: Change "subject instructor" to just "instructor"

Throughout: Strike all section headings.

45-: Move paragraph to make it the second paragraph of the document

Throughout: change present tense to future tense to make it more policy-like, for example "will investigate" rather than "investigates."

60: strike "in"

116-118: strike

17: combine first two sentences to show: 1. It is superseded by other existing policies and 2. Current examples of these existing policies.

11: change "must" to "will."

99: strike both parentheses about University Counsel; recommend placing in a separate document

102: strike "please note" and reference to FM, place cross-reference to grievance section

first sentence: replace "must provide" with "provides."

Second paragraph: Add new first sentence: "Student complaints should be referred to the unit administrator."

Strike "will not be ignored"; strike "as advised by University Counsel"

Third paragraph: “that are not covered by specific institutional policies, rules, and regulations, such as those relating to academic integrity violations, grade disputes, sexual harassment, or any type of alleged discrimination.”

Bottom of p.1: “Office of the Dean of Students, which addresses student grievances and inquiries” “(typically within five working days)”

Top of p.2: strike “complaining student”

Stiller and Dotson-Blake will edit and finalize draft, then bring back to FGC for a vote at the next meeting. Motion to ask Agenda Committee to put this on the April Senate agenda – unanimously approved.

- IV. Interim PRR on Sexual Harassment and Other Forms of Behavior
 - a. Developed with close attention to UVA’s policy which has been vetted and deemed in compliance with the requirements of Title IX by the Office for Civil Rights (UVA has the first policy to be deemed fully compliant)
 - b. The proposed policy is based on best practices and was developed by a writing team that included: Kristen Bonatz (Office of University Counsel), Travis Lewis (Dean of Students Office), Malorie Porter (Office of Equity & Diversity), and Kate Scarabelli (Office of Equity & Diversity). Draft policy was then vetted by Provost Mitchelson, Chris Locklear, Donna Payne, Virginia Hardy and LaKeshia Forbes and recommended to the Chancellor for approval.
 - c. Relevant docs in SharePoint:
 - i. IVAppendix C Training Education Prevention – FINAL
 - ii. IVResource and Reporting Guide for Employee Accused (B-2)
 - iii. IVResource and Reporting Guide for Employee Reporter (B-1)
 - iv. IVResource and Reporting Guide for Student Reporters (A-1)
 - v. IVResource and Reporting Guide for Students Accused (A-2)
 - vi. IVTitle IX VAWA Umbrella Policy

p.15: discussion of sexual battery. Payne: some have suggested adding “unwelcome” to the description of sexual battery

Payne: Might need to add sentence about appropriate academic contexts.

For next meeting, FGC members should especially carefully review the Employee Accused, Employee Reporters, and Umbrella Policy documents.

V. Faculty Presence

Maher requests guidance:

1. Should faculty presence provisions apply to FTF? No. This is about the institutional responsibilities of tenure-line faculty. FTF expectations addressed in contracts.
2. DE. How to address someone who teaches exclusively DE? Teaching method doesn’t matter as far as presence expectations.

V. Meeting adjourned: 4:55pm