MINUTES OF MEETING DATE: 2/8/2017

REGULAR MEMBERS (_X_ IN ATTENDANCE):
Eleanor Cook , Cynthia Deale , Kylie Dotson-Blake , Edson Justiniano, Derek Maher, Andrew Morehead, Jonathan Morris, John Stiller

EX-OFFICIO MEMBERS (_X_ IN ATTENDANCE):
Patricia Fazzone, Chancellor’s Rep, Ron Mitchelson, Provost / VCAA, Phyllis Horns, VCHS, Mike Van Scott, Assoc VCRGS, Jeff Popke, Rep of the Chair of the Faculty, Mary Gilliland, Fac Sen Rep

OTHERS IN ATTENDANCE: Linda Ingalls, Donna Gooden Payne

I. Call to Order, 3:00 pm, Rawl 142

II. Approval of Minutes
1/25/2017 – Motion, A. Morehead; Second, J. Popke
Approved with the correction that L. Ingalls was not in attendance at the 1/25/17 meeting.

III. Special Order of the Day
A. Roll Call
B. Announcements

IV. Unfinished Business
A. Continued discussion of Part VIII of the Faculty Manual

Discussion began with the sentence that begins at line 139 regarding the importance of different types of scholarship. This sentence will be moved to the section covering annual evaluations. Contract letters now have language included that encourage tenure-track and tenured faculty to strive for success in obtaining competitive awards and external funding, when applicable to their disciplines. This language is meant as positive encouragement rather than being prescriptive. Each unit will clarify what this means for their purposes.

The following example of such contract letter language was provided to the committee for the purposes of this discussion:

“ECU is committed to recruiting, retaining, and developing faculty that are highly accomplished in teaching and scholarship, including research and creative activities. Accordingly, research and creative activities that align with the institution’s mission, engage students in effective ways, and advance our academic disciplines are an expectation of all tenured and probationary tenure track faculty. Measures of success in these areas include, but are not limited to, peer-reviewed publications, books, presentations, performances, patents, and national awards, including both honorary awards and competitively awarded...
external funding as appropriate to the discipline. These measures, and particularly national awards that recognize prominence in the discipline, will be positively reflected in annual evaluations and other personnel actions.”

There was a suggestion to break up the language from that paragraph to different sections of Part VIII. J. Morris tracked this on his copy of the current draft, and will provide the next version of the draft with these changes.

We moved next to Line 535, the section having to do with advancement in title of fixed term faculty. Suggestion was made to change “potentially affected” to “eligible.” The word “administrations” should be corrected to “administrator’s.”

This section was heavily edited by the Writing Group in order to “break apart” the tenure/tenure-track aspects from the fixed term aspects. Previously they were comingled in a confusing manner. This was our first pass at reviewing this, and it will need another review. Numerous edits were suggested that J. Morris is tracking. Suggestion was made to move Promotion for tenured and probationary term faculty members to be A. and have Advancement in title for fixed-term faculty members become B. In addition, it was suggested to reorder the language in each section to flow more logically. The committee will review again after further editing is completed.

We moved on to Line 584, the section VII. Salary. A couple of minor edits suggested.

Next we began review of VIII. Faculty Personnel Files. We asked Donna Payne if she could supply an enumerated list of where personnel files may be stored and she said she would supply this. We discussed the concept of “custodian,” since the Writing Group was not sure of its definition in this context. We ended Part VIII review here and will review the edits that resulted at this meeting at the next.

V. New Business

We discussed briefly an email sent to Jay Morris by Susan McGhee of the Department of Recreation & Leisure Studies, regarding the composition of sub-committees by the Tenure Committee. Jay was able to advise her that forming multiple sub-committees based on subject specialty within the larger discipline is allowed.

Motion to adjourn, J. Stiller; Second, J. Popke

At 4:40 pm

Respectfully submitted,
Eleanor I. Cook