MINUTES OF MEETING DATE: 2/22/2017

REGULAR MEMBERS (_X_ IN ATTENDANCE):
Eleanor Cook __X__, Cynthia Deale __X__, Kylie Dotson-Blake __X__, Edson Justiniano__X__, Derek Maher__X__, Andrew Morehead __X__, Jonathan Morris __X__, John Stiller __X__

EX-OFFICIO MEMBERS (_X_ IN ATTENDANCE):
Patricia Fazzone, Chancellor’s Rep _O__, Ron Mitchelson, Provost / VCAA _X__, Phyllis Horns, VCHS _O__, Mike Van Scott, Assoc VCRGS _O__, Jeff Popke, Rep of the Chair of the Faculty __X__, Mary Gilliland, Fac Sen Rep _X__

OTHERS IN ATTENDANCE: Linda Ingalls

I. Call to Order, 3:05 pm, Rawl 142

II. Approval of Minutes
2/8/16 – A motion was made and seconded for approval of the minutes.

III. Special Order of the Day

A. Roll Call

B. Announcements
   John Stiller provided brief updates regarding the appellate materials and clarification of the process for the continued progression of the materials through the committees engaged in review. He suggested that the Governance Committee plan to hold forums to share information about the proposed revisions to the process.

IV. Unfinished Business

A. Report from the writing group on ECU Faculty Manual, Part VIII, Section I. Personnel Policies and Procedures for the Faculty of East Carolina University.

The Writing Group presented a draft entitled “Part 8 2-20-2017.” The following changes were proposed

193 – has demonstrated potential to develop a program of scholarship that will lead to professional recognition within the discipline

211 - has a demonstrated record of effective service to the university and the profession

219 - has a demonstrated record of significant service to the university and the profession

Page 8 – Delete Footnote: ^1 Reference to the chancellor’s designee is limited to the Academic Council, Vice Chancellor of Academic Affairs and the Vice Chancellor of Health Sciences.
The definition of a semester credit hour is governed by Administrative Regulation #02.07.01. UPDATE LINK TO BE: http://www.ecu.edu/prr/02/07/01

credit hours in a semester, he or she should be appropriately compensated for the excess teaching load during that term or be given the equivalent reduced teaching load at a time to be negotiated between the unit administrator and the faculty member. the following semester.

Faculty members teaching one or more face-to-face courses must maintain office hours in a designated on-campus location for a minimum of five hours during the workweek. Faculty members are also expected to be on campus a sufficient number of hours consistent with in order to carry out additional assigned instructional duties and disciplinary norms. Refer to the Faculty Manual, Part VI. Section I., II

B. Service Responsibilities (REVERSE Service Responsibilities and Scholarly Responsibilities)

The process for determining the relative weight given to teaching, scholarship, and service, and where appropriate, clinical duties in personnel decisions for the purposes of annual evaluations shall be determined by each contained in the unit code. In no case, however, shall service be weighed more heavily than either teaching or scholarship.

Measures of success in the area of scholarship include, but are not limited to, peer-reviewed publication, books, presentations, performances, patents, and national awards, including both honorary awards and competitively awarded external funding as appropriate to the discipline.

Unit codes will describe expectations for patient care clinical services and criteria for evaluation.

ensure assure inform each faculty member the right to discuss one's his or her candidacy with the unit administrator and/or the appropriate unit committee at any time prior to the deadline for submission of materials

Notwithstanding any previous statement that has appeared herein, cCompetence for promotion to a specific rank may be attested to by advanced study,.

within four working days of receipt of the next higher administrator’s call for advancement

Specified in each the unit code – Writing committee was asked to choose one to use.

New Business:

For the next meeting, the committee was asked to take a look at Part VI, Section IV, III for the Student Complaints component.

Respectfully submitted, Kylie P. Dotson-Blake