

EAST CAROLINA UNIVERSITY
2016-2017 Faculty Governance Committee

MINUTES OF MEETING DATE: 4/12/2017

REGULAR MEMBERS (X IN ATTENDANCE):

Eleanor Cook O, Cynthia Deale X, Kylie Dotson-Blake X, Edson Justiniano X, Derek Maher X, Andrew Morehead X, Jonathan Morris X, John Stiller X

EX-OFFICIO MEMBERS (X IN ATTENDANCE):

Patricia Fazzone, Chancellor's Rep O, Ron Mitchelson, Provost / VCAA X, Phyllis Horns, VCHS O, Mike Van Scott, Assoc VCRGS O, Jeff Popke, Rep of the Chair of the Faculty X, Mary Gilliland, Fac Sen Rep X

OTHERS IN ATTENDANCE: Linda Ingalls, Lori Lee

I. Call to Order, 3:05 pm, Rawl 142

II. Approval of Minutes

3/22/17 – A motion was made and seconded for approval of the minutes.

III. Special Order of the Day

A. Roll Call

B. Announcements

John Stiller explained that Part IX has been approved by the Board of Governors and that it will begin to be implemented July 1. Linda Ingalls has developed a Summary of Approved Revisions and implementation plan that was shared with the committee.

IV. New Business

A. Updated Post-Tenure Review Process

John Stiller presented information about the updated post-tenure review process. The committee discussed the proposed process and posed questions relevant to sequencing and cycle of review. There was a brief explanation of Harriot College's process of dividing the large number of reviews that must be completed. It was explained that at one point the Dean had a more minimal role in this process and that the change for more direct engagement on the part of the Dean resulted in the planned implementation of a two step process that allows Arts and Sciences to review 20% of the faculty each year.

Additionally, it was discussed that one big difference for this cycle is that some reviews will be done in the Fall and some will be done in the Spring. In the past, it has almost exclusively been finalized in February. There is nothing in the policy that says it must be done in the Spring, but it has often been done that way because of how it started initially. After the discussion, the committee approved the updated post-tenure review process. Morehead moved to approve, Stiller seconded the motion.

B. Proposed revisions to the PRR review process

John Stiller presented the proposed PRR review process and shared background information for how the proposed process was developed. The committee engaged in a

discussion of the process. A question that arose during discussion focused on where PRRs originate. It was explained that PRRs may originate from any division or even a sub-part of a division as appropriate. Additional discussion focused on the importance of timeline and the inclusion of the Faculty Governance Committee as part of the process and the committee determined that the proposed process attended fully to these components. A few small editorial suggestions were provided.

Editorial suggestions:

Edit PRR Rep to say PRR Reps to make it more clear that this committee is composed of individuals appointed by the Chancellor from many divisions. Add Policy and Communication Specialist to definitions table. Consider adding Office of University Counsel to definitions table or define this the first time it is used in the process description.

Motion to report to the proposed process with editorial suggestions to the Faculty Senate and to forward the suggested editorial changes to Erin Eatman was made by Morehead and seconded by Justiniano.

C. Part IX Summary of Revisions and Implementation Information

Suggested revisions for the Summary of Revisions document:

17) Procedures for managing committee members' votes by mail and/or presence at meetings are clarified, including provisions to assure that a faculty member who is on approved medical leave may not participate in the work of the committee while on leave, including the committee's vote.

18) A provision is added to permit a college to establish a College Promotion and Tenure Committee to advise the dean.

IV. Unfinished Business

- A. Report from the writing group on *ECU Faculty Manual*, Part VIII, Section I. Personnel Policies and Procedures for the Faculty of East Carolina University.

The Writing Group presented a draft entitled "Part 8 4-12-2017." The committee determined that the draft only needed minor refinements of language in a few places. After brief discussion it was determined that it would be best to hold fora for the faculty in the fall to encourage broader participation.

101 – In general, tenured and probationary term (tenure-track) positions are preferred unless sound reasons exist.

The committee determined that this sentence had an abrupt or awkward ending and should be revised.

Respectfully submitted, Kylie P. Dotson-Blake