

EAST CAROLINA UNIVERSITY
2017-2018 Faculty Governance Committee

Revised

MINUTES OF MEETING DATE: March 28, 2018

PRESIDING: Tracy Carpenter-Aeby

REGULAR MEMBERS (X IN ATTENDANCE):

Tracy Carpenter-Aeby X, Cynthia Deale X, Kylie Dotson-Blake X, Brad Lockerbie X,
Derek Maher X, Andrew Morehead X, Marianna Walker X, David Wilson-Okamura X

EX-OFFICIO MEMBERS (X IN ATTENDANCE):

Patricia Fazzone, Chancellor's Rep X, Ron Mitchelson, Provost / VCAA X,
Phyllis Horns, VCHS , Jay Golden, VCREDE ,
Jeff Popke, Rep of the Chair of the Faculty X, Rachel Roper, Fac Sen Rep X

OTHERS IN ATTENDANCE: Chair of the Faculty John Stiller; Linda Ingalls for the Office of the Provost; Ying Zhou, IPAR; Univ. Counsel and VC for Legal Affairs Donna Gooden-Payne.

I. Call to Order, 3:03 pm, Rawl 142

II. The minutes of Mar. 14 were approved.

III. Unfinished business

A. Dr. Ying Zhou solicited input on IPAR's proposed changes to the annual Administrator Survey.

1. Zhou: The current survey has a low response rate. To increase the response rate and value of the information gathered, it is proposed that less useful questions be dropped from the survey (e.g., "How important is x characteristic?") and reduce the number of open-ended questions. This would also bring the annual survey into closer alignment with the Five-Year Review survey. Library directors would be added to the survey. As now, comments on the survey would not reported to the supervisor, only numerical results.
2. Wilson-Okamura: should the chancellor's role in recruiting, tenure, and promotion be surveyed, since he or she is the final arbiter of promotions? The consensus was that it should be.
3. Roper: should "diversity" be specified to include gender as one of its forms?
4. Ingalls: the proposed survey needs to mention clinical activity, as appropriate.
5. Popke: which questions were deleted? how were data used to revise the survey?
Zhou: factor analysis was applied to identify "effective and efficient" questions in surveys of three previous administrators.
6. Ingalls: *instructor*, though still a title, is no longer a rank, and can be deleted from the survey.
7. Morehead: comments on administrator surveys should be reported to the supervisor. The committee agreed, unanimously.

8. Zhou will incorporate the requested changes and circulate the revised document to the committee, for approval at its next meeting.
- B.** The committee resumed discussion of Faculty Manual, Part VIII.
1. Gooden-Payne confirmed that petition for correction of inaccurate records should *not* be made to the State Human Resources Commission. Instead, the OSHA statute requires that corrections be handled through the institution's own procedures.
 - a. Morehead: our text should not restrict this right of petition to personnel records *in the department*.
 - b. Ingalls: NC statute does not provide for an appeal of a supervisor's evaluation. Morehead: but the university's process does allow for such an appeal.
 2. Morehead: instead of removing item XII: Conflicts of Interest from Part VIII's table of contents altogether, we should refer faculty members to the relevant PRR.
 - a. Ingalls: Part VIII, section 2 is out of date.
 - b. Maher: the task of revising it should be carried over to next year.
 - c. Roper: even the appearance of a conflict is damaging to the university's reputation.
 3. The committee voted to recommend the text of Part VIII, as amended here, to the Faculty Senate.
- C.** Gooden-Payne: the committee should anticipate new business from the UNC System Office (formerly General Administration), which seeks campus input regarding proposed regulations on (a) sexual and gender-based harassment and other forms of personal violence and (b) resolving allegations of discrimination.

IV. Adjourned at 4:18 pm.

Respectfully submitted, David Wilson-Okamura.

The next meeting of the 2017-2018 Faculty Governance Committee will be held on **Wednesday, April 11**, at 3:00pm in Rawl 142.