EAST CAROLINA UNIVERSITY
2018-2019 Faculty Governance Committee

REVISED
MINUTES OF MEETING DATE: April 17, 2019.

PRESIDING: Brad Lockerbie

REGULAR MEMBERS (_X_ IN ATTENDANCE):
Tracy Carpenter-Aeby _X_, Jonathan Morris ____, Michael Duffy __X__, Brad Lockerbie __X__,
Derek Maher ___, Jeff Popke __X__, Marianna Walker __X__, David Wilson-Okamura __X__

EX-OFFICIO MEMBERS (_X_ IN ATTENDANCE):
Don Chaney, Rep of the Chair of the Faculty ____, Jay Golden, VCREDE ____, Ron Mitchelson, Provost /
VCAA ____, Donna Roberson, Chancellor’s Rep ____, Mark Stacy, VCHS ____,
John Stiller, Fac Sen Rep __X__

OTHERS IN ATTENDANCE: Lori Lee; Mary Farwell for Jay Golden; Steve Serck, Attorney with the
University Counsel’s Office.

I. Call to Order, 3:03 pm, Rawl 142

II. Minutes
The minutes of Mar. 27, 2019 were approved with one correction. (No meeting was held on
Apr. 10, 2019.)

III. Continuing Business
A. The committee resumed discussion of the Cumulative Report section on teaching.
1. A new draft, reflecting work by Morris, Popke, and Walker, was circulated by email
   prior the meeting. In this draft, inclusion of student comments is at the candidate’s
discretion.
2. At Walker’s suggestion, the committee agreed to add one sentence: “If student
   comments for a class are included, all comments from the original survey report for
   that class must be included.”
3. All peer reviews are to be listed. The group agreed to specify that all peer reviews
   must also be included in section D.
4. Stiller asked: does the cumulative report need to list the items placed in section D?
5. The committee agreed to make the instructions for the contents of section D a
   notice to the candidate, rather than an item to be completed on the report: “Note:
   Evidence of Teaching Effectiveness shall be included in Section D, Supporting
   Materials, to include…”
6. Each item on the list of documents to be included will be marked Required (student
   and peer evaluations) or Optional (instructional materials, evidence of
   effectiveness).
7. Wilson-Okamura moved to recommend the changes as revised here. Carried.

B. The committee resumed discussion of the Faculty Manual’s conflict of interest policy.
1. Stiller circulated a condensed version of the existing text by email prior to the
   meeting.
2. Serck asked whether the policy as explained in the condensed text was identical to
   the policy as set forth in the PRR. Popke and Stiller confirmed that it was.
3. Serck pointed out disadvantages of having two statements of the policy.
   a. If one version changes, the other will need to updated.
   b. If there are discrepancies, faculty members get to choose the one that’s
      most favorable to them.
4. Stiller responded that faculty members are in the habit of looking for guidance in
   the Faculty Manual. The revised text is skeletal, refers faculty members to the full
   PRR, and describes only the major categories of conflict, not particular cases,
   sanctions, or processes.
5. Popke suggested that Stiller’s condensation strikes a good balance and offered
   some editorial changes, which Stiller incorporated.
6. Lockerbie moved approval of the text as revised. Carried.

IV. New Business
   A. Lockerbie and Popke reviewed topics of discussion for the next meeting: OED
      procedures, discrimination policy, and revisions to a proposed employee code of conduct.
   B. The committee is unlikely to complete discussions of these subjects this year; Popke
      suggested that we list topics for follow-up next year.

V. Adjourned at 4:13 pm.

Respectfully submitted, David Wilson-Okamura.

The next meeting of the 2018-2019 Faculty Governance Committee will be held on Wednesday,
April 24, at 3:00pm in Rawl 142.