2014/2015 FACULTY GOVERNANCE COMMITTEE:

Final

MINUTES OF MEETING DATE: 121714

REGULAR MEMBERS (_X_ IN ATTENDANCE):
Nelson Cooper __ X__, Eleanor Cook __X__, Kylie Dotson-Blake __ X __, Derek Maher, __X__, Marianne Montgomery __ X __, Andrew Morehead __ X__, Catherine Rigsby __O__, John Stiller __X__

EX-OFFICIO MEMBERS (_X_ IN ATTENDANCE):
Doriann Dennison, Chancellor's Rep __ X__, Ron Mitchelson, Provost / VCAA __ X__, Phyllis Horns, VCHS __ O__,
Mike Van Scott, Assoc VCRGS __ X__, Qin Ding, Rep of the Chair of the Faculty __ O __,
Mary Gilliland, Fac Sen Rep __X__

OTHERS IN ATTENDANCE: Linda Ingalls, Lori Lee, Paul Zigas, Hiromi Sanders, Donna Payne

PERSON PRESIDING: Cooper

ACTIONS OF MEETING

I. Meeting called to order: 3:01pm

II. Approval of minutes of 12/10/14 – unanimous

III. Conflict of Interest and Commitment/External Professional Activity for Pay
Most language in proposed policy is cut-and-paste from GA policy
Mitchelson: policy provides freedom, with safeguards

Spell out SOP the first time it's used.
SOP will be provided to the Senate.
3.11: discussion of providing threshold for honoraria disclosure. Intent of policy is to disclose everything.
4.2.2: discussion of need to make clear what is a primary duty and what is a secondary duty.
4.2.2: add period at end of section.
4.3.1: "contract with a governmental agency"
4.3.3: must be disclosed as such." Correct spelling of honoraria.
5.1: "~~in connection with annual salary decisions~~"; "~~as~~ is a ground for disciplinary action"
5.5: "Faculty may only engage in an External Professional Activity for Pay ~~when it does not~~ that interferes with the individual's University Employment Responsibilities with~~out~~ express approval from the appropriate Department Head ~~approval~~, as stated in UNC Policy Manual, 300 2.2.1[R]."
Appendix I.1: "conduct of University or other Institutional Responsibilities"
Appendix I.2.2: "naming the University as an insured party."
Appendix I.2.7: "~~cannot~~ do not have any expectation"; "hard drives, ~~pirate drive~~ remote storage"

Motion to approve advice from FGC on COIC/EPAP -- unanimous

IV. Part IX, Section I workgroup (Cooper, Maher, Montgomery) – working from Sharepoint document 121014 revisions, starting at line 303
317: "extensions must be requested ~~approved~~ in writing by the faculty member~~,~~ reviewed by the unit Personnel Committee, the unit administrator, the dean, and the appropriate Vice Chancellor, and approved by the Chancellor or the Chancellor's designee."
312: "written memorandum of amendment by the ~~unit administrator~~ appropriate Vice Chancellor during the term of an appointment." Move sentence to end of paragraph.
329: Change "non-reappointment years" to "years in which no reappointment consideration is required"

332: “the candidate’s annual report and~~, as appropriate,~~ copies of the candidate’s previous annual evaluations and cumulative reviews, as the basis for the Tenure Committee’s review. ~~Additional required materials may be defined in the unit code~~ Unit codes must define any additional required materials.”
338: change to “assigned duties”
348: insert sentence: “The unit administrator will convey in writing concurrence or non-concurrence with the cumulative review.”
351: replace first sentence “The unit administrator and the chair of the unit Tenure Committee will meet with the unit administrator and the candidate to discuss the cumulative review of progress toward tenure.”
353: “the faculty member disagrees with the contents of the cumulative review or the unit administrator’s concurrence memo”

Discussion of goal of having forums in February, sending Part IX to Senate for first reading in March.
For next meeting, start at “Joint Appointments,” line 375

Meeting adjourned: 5:15pm

Respectfully submitted,

Marianne Montgomery