2013/2014 FACULTY GOVERNANCE COMMITTEE:

Final

MINUTES OF MEETING DATE: 022614

REGULAR MEMBERS (_X_ IN ATTENDANCE):
Charles Boklage __ X __, Nelson Cooper __ O __, Edson Justiniano __ X __, Derek Maher, __X__, Cheryl McFadden __X__.
Marianne Montgomery __ X __, Andrew Morehead __ X __, John Stiller __ X__

EX-OFFICIO MEMBERS (_X_ IN ATTENDANCE):
Shelia Bunch, Chancellor’s Rep __ O __, Marilyn Sheerer, Provost / VCAA __ O __, Phyllis Horns, VCHS __ O __.
Ron Mitchelson, VCRGS __ X __, Mark Sprague, Faculty Chair __ X __, Fac Sen Rep (position open) __O__

OTHERS IN ATTENDANCE: Donna Payne

PERSON PRESIDING: Justiniano

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ACTIONS OF MEETING

I. Meeting called to order: 3:10pm

II. Approval of minutes of 2/19/14 (unanimous)

III. Faculty Grievance Appellate Committee revisions to Part XII, Section I

Suggestions:

a. Discussion of whether the initial meeting (Step One) has to be with just the grievant and respondent. Suggestion of a non-participating observer who comes from the list of Faculty Counselors.

b. Suggestion of a flow chart for process. Sprague will work on this.

c. In Step Five, should be “hearing panel chair,” not the “committee chair.” This needs to be consistent.

d. “a method that produces adequate evidence of delivery” -- refer to policy 101.3.3

e. Footnote 2: “If the named respondent was a former administrator, the person who presently occupies the administrative position will be named as the substitute respondent and the former administrator as the named respondent (if still an employee of ECU).

IV. Joint Appointments (Part IX)

Do not capitalize “Entity.”

a. Line 10: an “entity”

b. Lines 10-11: Such an entity is usually, but not exclusively, referred to as a…”

c. Lines 10-11: remove single quotes around school, etc.

d. Line 34: review by the secondary unit will be considered important

e. Line 47: Fully shared between by the units and the entity.

Scheduling of forums
Want to have vote at September Senate meeting
Need to have forums in March/April of this year, then FGC votes in May.
Motion to approve Joint Appointments section (unanimously approved)

V. Part IX

Starting review at line 548 of document from 1/22/14

Capitalization needs to be made consistent throughout Part IX – especially “Personnel Action Dossier,” “University,” “Personnel Committee”

Idea of getting technical editor to go through Faculty Manual (could give course release for this)

a. Line 560: discussion of prohibiting ex-spouse, no change made
b. Lines 583, 585: replace “reviewing” with “making recommendations.”
c. Line 627: add space
d. Line 635:- need two sentences, one dealing with promotion to associate professor with tenure (promotion and tenure committee are the same/vote together) and one dealing with associate professors going up for tenure without promotion. Justiniano will revise.

Next time: Start at line 627.

Meeting adjourned: 4:46pm

Respectfully submitted,

Marianne Montgomery