MINUTES OF MEETING DATE: 9/25/13

REGULAR MEMBERS (_X_ IN ATTENDANCE):
Charles Boklage __ X __, Nelson Cooper __ X __, Edson Justiniano __ X __, Derek Maher, __X__, Cheryl McFadden __X__
Marianne Montgomery __ X __, Andrew Morehead __ X __, John Stiller __ X __

EX-OFFICIO MEMBERS (_X_ IN ATTENDANCE):
Shelia Bunch, Chancellor’s Rep __ O __, Marilyn Sheerer, Provost / VCAA __ X __, Phyllis Horns, VCHS __ O __
Ron Mitchelson, VCRGS __ X __, Mark Sprague, Faculty Chair __ X __, Fac Sen Rep (position open) __O__

OTHERS IN ATTENDANCE: Linda Ingalls

PERSON PRESIDING: Justiniano

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ACTIONS OF MEETING

I. Meeting called to order: 3:13pm

II. Approval of minutes of 9/11/13 (unanimous)

III. SPOTS and the PAD

Discussion:
Sprague: SPOTS not designed for evaluation. Designed to provide information to instructor and unit administrator. Can give ambiguous responses, which prompt further discussion and investigation and a plan for improvement. These discussions and plans will be reflected in annual reports. Need procedure to involve tenure committee in reviewing SPOTS data.
Issues raised: How to compare units if there’s no institutional commonality on how units use SPOTS? Faculty subcommittee to evaluate teaching? Procedure unit adopts should be explicitly described in that unit’s code.
Ingalls: Student evaluations have to be considered in evaluation of teaching in UNC system.

Action:
a. Sprague will charge FCIE to draft guidelines for FGC review.

IV. COIC Regulation

Discussion:
Concerns about punitive-sounding language.
Concerns about accessibility of document so people can find what they need.
Awareness training necessary. Disclosure and management is key.

Actions:
a. Motion to revise 2.4, 2.5, and 2.7 to reflect that the COIO will be Assistant Director of the Office of Research Integrity and Compliance and that ORCA has been replaced by the Office of Research Integrity and Compliance. Unanimously approved. Mitchelson will update document.
b. Motion to send COIC PRR to the Senate (November) and to the Chancellor as formal faculty advice. Unanimously approved.
V. Joint Appointments/Voting by extra-code faculty

Discussion:
Issue of faculty working in centers and institutes (mostly ICSP) running into problems in home departments. Justiniano: Institutes should be transitory, populated by research faculty paid with soft money, flexible to adapt to changing funding environment. Morehead: Promotion and tenure policies will be unit code specific. So, with this constraint, how do we make joint appointments work? Should be a formal agreement between department and institute on how to handle progress towards tenure letters and selection of appropriate external reviewers. Separate issue: should ECU have future joint appointments?

Action:

VI. Part IX

After subcommittee finishes work on joint appointments, FGC will address other issues in Part IX.

Discussion:
Boklage: Making tenure and promotion to associate professor concurrent is a problem for some Health Sciences units; would prefer to keep language keeping tenure and promotion independent. Morehead: Would have to have separate criteria in unit code for promotion and tenure.

VII. New business

Morehead: Non-code programs (IDPBS, BSUS, CRM, interdisciplinary programs in HCAS) need to have governance documents to define processes for curricular changes, etc.

Meeting adjourned: 5:00pm

Respectfully submitted,

Marianne Montgomery