2014/2015 FACULTY GOVERNANCE COMMITTEE:

**FINAL MINUTES OF MEETING DATE:** 091014

**REGULAR MEMBERS (_X_ IN ATTENDANCE):**
Nelson Cooper _X_, Eleanor Cook _X_, Kylie Dotson-Blake _X_, Derek Maher, _X_, Marianne Montgomery _X_, Andrew Morehead _X_, Catherine Rigsby _X_, John Stiller _X_

**EX-OFFICIO MEMBERS (_X_ IN ATTENDANCE):**
Doriann Dennison, Chancellor’s Rep _X_, Ron Mitchelson, Provost / VCAA _X_, Phyllis Horns, VCHS _X_, Mike Van Scott, Assoc VCRGS _X_, Rep of the Chair of the Faculty (position open) _O_, Mary Gilliland, Fac Sen Rep _X_

**OTHERS IN ATTENDANCE:** Lori Lee, Donna Payne, Linda Ingalls

**PERSON PRESIDING:** Morehead, then Cooper

**ACTIONS OF MEETING**

I. Meeting called to order: 3:05pm

II. Election of chair: Nelson Cooper elected unanimously by acclamation
   Election of vice-chair: Catherine Rigsby elected unanimously by acclamation
   Election of secretary: Marianne Montgomery elected unanimously by acclamation

III. Charge (Morehead)

IV. Review of Business Carried Over and New Business (Morehead)
   a. Programs outside academic units (with Unit Code Screening Committ)
   b. Conflict of Interest and Commitment (COIC)
   c. Post-tenure review (Part IX)
   d. Revise Parts VIII and X to match Part IX
   e. Monitor Program Prioritization/University Committee on Fiscal Sustainability
   f. Fixed-term faculty membership on committees

V. Other issues related to Part IX (Morehead)
   a. Criteria for Promotion & Tenure (P&T) need to be in unit code itself, not guidelines (will especially be issue in Health Sciences) – separate codes into operating and personnel?
   b. College-level committees: can one vote twice (college and department)?
   c. What if someone doesn’t turn in a PAD?
   d. Digital PADS/secure external letter submissions (instead of paper)/number of letters required/allowed
   e. Anonymous external letters (UNC-CH process quoted below)
      “Under current policies of this institution, peer evaluations, such as that being requested from you, are regarded as confidential within limitations imposed by law. They are for limited use within the University. However, North Carolina state law provides that such written evaluations become part of the personnel file of the individual. As such, they become open by petition to the faculty member about whom they are written.”

VI. Be efficient, use workgroups, concentrate on product (even when committee decides not to act) (Morehead)

VII. 5/14/14 minutes: unanimously approved.

VIII. Annual Report: unanimously approved as amended.
   a. Correction to Sheerer name spelling p.2.
IX. Goals
   a. Business Carried Over (from 2013/14 Annual Report)
   b. New Business
      • Discuss Post Tenure Review Summary.
      • Consider revisions to Part IX, hold forums, complete Part IX.
      • Incorporate new library titles (from new unit code) into Part VIII.
      • Review and revise Parts VIII and IX to ensure compatibility with new Part IX.
      • Monitor implementation of the PPC and UCFS recommendations and address all shared governance issues associated with this process.

X. Discussion
   a. Rigsby: Suggestion to gather past reports on issues included in goals, so Faculty Governance Committee can see prior work, ideas.
   b. Morehead: Need to form work groups on post-tenure review, P&T, library titles, maybe others.
   c. Morehead: Make sure whatever is on Sharepoint is the most recent version.
   d. Cooper: Work groups should upload most recent document to SP with clear title, highlight changes clearly.
   e. Cooper: FGC members should familiarize themselves with documents on SP, review Parts VIII and IX.

Meeting adjourned: 3:50pm

Respectfully submitted,

Marianne Montgomery