

2014/2015 FACULTY GOVERNANCE COMMITTEE:

FINAL

MINUTES OF MEETING DATE: 092414

REGULAR MEMBERS (X IN ATTENDANCE):

Nelson Cooper X, Eleanor Cook X, Kylie Dotson-Blake O, Derek Maher, X, Marianne Montgomery X, Andrew Morehead X, Catherine Rigsby O, John Stiller O

EX-OFFICIO MEMBERS (X IN ATTENDANCE):

Doriann Dennison, Chancellor's Rep X, Ron Mitchelson, Provost / VCAA O, Phyllis Horns, VCHS O, Mike Van Scott, Assoc VCRGS X, Qin Ding, Rep of the Chair of the Faculty X, Mary Gilliland, Fac Sen Rep X

OTHERS IN ATTENDANCE: Lori Lee, Donna Payne, Linda Ingalls

PERSON PRESIDING: Cooper

ACTIONS OF MEETING

- I. Meeting called to order: 3:05pm
- II. Approval of minutes of 9/10/14 -- unanimous
- III. Report from Work Group on Part IX, Section I (Maher, Cooper, Montgomery, Morehead [ex officio])

Work group proposes discussion of general principles for proposals before drafting detailed language:

1. Submission of additional materials after PAD deadline?
Need reviewers to have same snapshot of moment in time.
Chancellor can change the deadline of PAD for individual (in Part X).
Work group should make clear that this PAD deadline is clear in Part IX.
Committees and reviewers have to make decision based on what they have in front of them.
2. What to do if someone does not turn in a PAD/withdraws from tenure process?
If deadline has passed, regardless of notification status, status reverts to fixed-term for remainder of contract, unless Chancellor extends deadline.
Failure to submit PAD will constitute notification that you are not seeking tenure/reappointment.
3. During appeal of non-reappointment, in terminal year, person resigns from ECU to take a job somewhere else.
Can appeal be continued?
Need clarification on GA policy.
4. Digital PAD/Electronic Letter Submission
Digital PADs used elsewhere in the UNC System, i.e. UNC Greensboro.
Could help faculty member put best foot forward.
Need to limit size/page number.
Question of how to do implementation, write it into Part IX if systems are not ready.
Could possibly add enabling language in Part IX, could change contents of PAD in Part X later.
Similarly add enabling language for electronic letter submission, while still ensuring letters are handled properly and securely.

5. Anonymity of external review letters
UNC-CH language: ““Under current policies of this institution, peer evaluations, such as that being requested from you, are regarded as confidential within limitations imposed by law. They are for limited use within the University. However, North Carolina state law provides that such written evaluations become part of the personnel file of the individual. As such, they become open by petition to the faculty member about whom they are written.”
Need to write petition process that makes sense.
Payne: Can’t make access any more difficult than state personnel process allows; must be available “on written request.” Payne will pull language from statute.
6. How many external letters as a minimum?
Currently minimum is 3 unless a unit’s code specifies more, but then if they receive more than three, they have to include all in PAD.
Should enable ability to request more, still must have at least 3 and include all received in PAD.
7. Electronic Voting
People should be present to vote; the most important thing we do. No desire to pursue electronic voting at this point. Should check voting section to make sure it makes sense.
8. College-wide P&T Committee
Committee would check that unit has followed its own criteria.
Recuse person from candidate’s department.
Would need wide representation.
Enabling language to allow college to form committee, make college-level decision about membership.
9. Criteria of evaluation of faculty: should it be in the unit code?
Some units don’t have criteria in “unit code approved by the chancellor” as specified in Faculty Manual.
Procedures can be outside code, but criteria must be in code.

IV. Part IX, Section 2 (Post-tenure review): workgroup has formed to incorporate new PTR policy from GA.

V. Code Units Outside Academic Units: workgroup has formed.

VI. Memo from Committee on Committees about allowing Fixed Term Faculty suggesting inclusion of these faculty on university committees. This would be a change to Senate by-laws, requires two readings at Senate before vote. Will discuss at next FGC meeting.

Meeting adjourned: 4:57pm

Respectfully submitted,

Marianne Montgomery