In attendance:
Jinling Huang, Jacqueline De Chabert-Rios, Jan Mayo, Susan Pearce, Chris Duffrin, Robert Kulesher

Ex-Officio Members in Attendance: Lisa Hudson, Melissa Bard, Wendy Sergeant, Cheryl Dudasik-Wiggs

Others in Attendance: John Stiller, Dorothy Mueller

Meeting called to order: 3:30PM, Quorum verified.

Agenda Item: The Committee elected the following officers for the 2016-2017 year:
Chris Duffrin, Chair
Robert Kulesher, Vice Chair
Susan Pearce, Secretary

Agenda Item: The Committee appointed Jan Mayo to be a member of the University Administrative EHRA Personnel Policies Committee.

Agenda Item: The Committee agreed to continue to monitor the work of the two-year pilot Faculty Mentoring Program with the Office for Faculty Excellence.

Agenda Item: The Committee discussed its interest in supporting campus initiatives to consider an ECU child care center for faculty, staff, and students. John Stiller requested that the committee forward any survey results, letters from student groups, etc. that we have received, and he will push the Chancellor and the Academic Council on this issue. The committee discussed the fact that several new child care centers have opened in town, although affordability might be an issue. This raised the question about how much need still exists. Students may be interested in a drop-off center while in class.

Agenda Item: The Committee discussed the issue of a common platform for all faculty training, especially so there is one place where all the completed training can be tracked. However, Dorothy Mueller explained that, for example, OFE trainings are intentionally on a different platform than Cornerstone and Sharepoint, and that Blackboard is better. She suggested we think
about whether a common platform is a good idea. There was a suggestion that we just have links to other platforms in Cornerstone. A committee member said the difference is that we are discussing mandatory trainings. The committee decided to invite an IT representative to the meeting.

Agenda Item: The Committee decided to invite the university attorney to a future meeting to ask on the status of the Policy on Drug Abuse.

Agenda Item: The Committee will ask David Loy (no longer on committee) about the status of the survey of retired faculty regarding services or benefits that they would like from ECU.

Agenda Item: The Committee would like to request a followup from ECU Cares about a flowchart that could be used for faculty dealing with distressed students. There was a consensus that faculty are not educated about their responsibility, especially that most faculty are mandatory reporters.

Meeting Adjourned at 4:35 PM.