Faculty Welfare Committee
Minutes
February 9, 2017 • 3:30 pm • Rawl Annex 142

Present: Regular Members:
Jacqueline de Chabert-Rios, Sharon Cherry, Chris Duffrin, Jan Mayo, Susan Pearce

Ex-Officio Members: Melissa Bard, Wendy Sergeant, Lisa Hudson, Cheryl Dudasik-Wiggs

I. Call to Order

Chair Chris Duffrin opened the meeting at 3:30 pm in Rawl Annex 142.

The minutes for the January 12, 2017, meeting were approved.

II. Recruitment Compliance *Materials can be found on SharePoint*

Guest: Amy Waters

The Committee approved the EHRA Recruitment Compliance Review Process Regulation, which will now be sent to the full Faculty Senate.

III. Volunteer Regulation *Materials can be found on SharePoint*

Guests: Keisha Brown-Fuller and Sara Lilley

The Committee recommended the following actions:
• Human Resources create one document that will cover all campus volunteers to avoid conflicting policies
• Volunteers be given training before they are permitted access to confidential and/or sensitive materials
• The policy include a disclaimer, stating that students enrolled at the University are not considered “special populations”
• Human Resources bear the cost of vetting volunteers

IV. Health Insurance

A full discussion was tabled until the next meeting.

V. Training

The Committee will revisit the numbers of online modules required of employees and will ask Donna Gooden, Office of University Counsel, to clarify the need for annual HIPAA trainings.

VI. Adjournment

The meeting adjourned at 4:45 pm. The next meeting will be held April 13, 2017.

Respectfully submitted,
Susan Pearce and Cheryl Dudasik-Wiggs