COMMITTEE: Libraries Committee

MEETING DATE: September 21, 2016 (organizational meeting)

PERSON PRESIDING: John Stiller

REGULAR MEMBERS IN ATTENDANCE: Patricia Dragon, Eric Horsman, Heather Muise, Christopher Rivera, Lisa Beth Robinson

EX-OFFICIO MEMBERS IN ATTENDANCE: Beth Ketterman, Jonathan Lee, Jan Lewis

OTHERS IN ATTENDANCE: Lori Lee

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ACTIONS OF MEETING

Agenda Item: Elect officers.

Discussion: n/a

Action Taken: Al Jones was elected chair in absentia. Christopher Rivera was elected vice-chair. Eric Horsman was elected secretary.

Assigned additional duties to: Rivera will contact Jones to see if he is willing to serve as chair.

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Agenda Item: Assign representatives to other committees.

Discussion: n/a

Action Taken: Rivera will serve as representative to the Open Access Publishing Fund Committee. Robinson will continue to serve as representative to the Special Collections Committee. Dragon will continue to serve as the representative to the Scholarly Communications Committee.

Assigned additional duties to: n/a

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Agenda Item: Library status reports

Discussion:
- Lewis (Director of Academic Library Services) reported on the status of Joyner Library.
  - The library set a record in June, as the annual gate count for this building exceeded one million for the first time. The library hopes to add more compact shelving in the basement so that more seating can be added on other floors. Unfortunately, water intrusion issues in the closed compact shelving area are an ongoing issue. If the situation cannot be resolved with the help of Facilities Services, plans for the basement will have to be revised.
  - Academic Library Services had a budget cut this fall, in addition to receiving some enrollment increase funds. The Virtual Library increase was $86,733 and the increase to the Joyner operating budget was $52,039. The FY2017 cut was $170,000. The cut was met by eliminating three SHRA positions – one each in General Collections Cataloging, Records Management, and Teaching Resources Center – and by a cut of $30,178 to the operating
budget, so there was a net increase to the operating budget of $21,861.

- In July, the library received a two-year Library Services & Technology Act (LSTA) grant to expand the alternative textbook program. Fourteen faculty received stipends to convert from a traditional text to an alternative textbook are teaching their classes this fall. Those faculty members will share their experiences at a panel presentation in the spring.
- Both Lewis and Ketterman (Interim Director, Laupus Library) have been in discussions with Elsevier for several months concerning Science Direct e-journal subscriptions. The entire package will be renewed for calendar year 2017 and probably for calendar year 2018. They will continue to talk with Elsevier representatives about a different pricing model for subsequent years.
- Ketterman reported on the status of Laupus Library.
  - Laupus received a budget cut of $34,109 this year. This cut was offset by an increase of $34,693 due to enrollment funds. The library also received approximately $14,000 in one-time funds. The surplus funds were transferred to the Virtual Library Account.
  - Laupus is now entering its 4th year without a permanent director. A search for a permanent director for Laupus is now in the approval process. If all goes well, the search may start during this calendar year.
  - Library staff have been trained to assist with systematic literature reviews for scholarly publications. To this point, this service has been used mostly by Health Sciences-affiliated researchers, but the service is available to all ECU researchers.

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**Agenda Item:** Unit codes for Joyner and Laupus libraries

**Discussion:** Both Joyner and Laupus libraries are undergoing the unit code revision process. Joyner is operating with a provisional code in place for over a year. Laupus has been operating with a provisional code since April 2016. Both libraries are working to shepherd final revised codes through the revision process.

**Action Taken:** n/a

**Assigned additional duties to:** n/a

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**Agenda Item:** Library budget cut awareness

**Discussion:** Both Joyner and Laupus libraries have undergone continual budget cuts over the past several years. Simultaneously, cuts have continued to increase, especially for e-journal subscriptions. Faculty cannot be expected to perform high levels of research without the necessary tools found in most academic libraries, including books, databases, journals, etc. Lewis and Ketterman have been working to schedule a meeting with the University Academic Council to inform them of the ongoing situation and to ask for assistance with mitigating the disparity between shrinking budgets and increasing costs.

**Action Taken:** n/a

**Assigned additional duties to:** Lewis and Ketterman will continue to work on scheduling a meeting with the University Academic Council.
Agenda Item: New business

Discussion:

- Dragon reports that the Scholarly Communications Committee is currently accepting applications for the Open-Access Publishing Fund (OAPF). Open access week is in October. An information session (intended primarily for graduate students) is planned on thesis / dissertation embargo options. A one-page summary of this topic may be produced for posting on the library website.
- Library staff can help with development of data management plans, which are increasingly required for research proposals. As part of data management, ECU researchers can deposit data in online storage locations like Dataverse and other discipline-specific websites. Please inform the Scholarly Communications Committee of any other online storage locations that may of interest.
- Vivo is an online summary of faculty research interests, publications, creative activities, etc. It is intended primarily as a resource for developing internal collaborations. The information required to complete a Vivo profile can be easily imported from ORCID or other sources. Basic Vivo profiles should already be available for all ECU faculty.
- The libraries will be reviewing a new discovery system for the main library website this year. The Committee may be asked to provide feedback on systems under consideration.

Action Taken: n/a

Assigned additional duties to: n/a

NEXT MEETING: October 19, 2016 3:00 p.m. Joyner 2306

ITEMS TO BE DISCUSSED: Agenda to be determined.