1. Approval of minutes
   One minor edit discussed with respect to out-clause for Elsevier.
   Motion: Powell, Second: Dragon
   Approved

2. Joyner Library report (Lewis)
   - Beth and Jan shared the ECU Libraries’ submission to the 2018 ACRL Academic Library Trends and Statistics Survey. In June, they will receive a summary of the aggregated data for all submitting institutions by Carnegie Classification. This, along with access to results from peer and aspirational peer institutions available through the ACRL statistics portal will be useful in our assessment efforts. So far the digital circulation data looks good! Currently, Laupus gate count is up slightly and Joyner gate count is down slightly.
   - IPAR has started collecting data for the library faculty salary study. EHRA NF salaries will be reviewed separately.
   - Current faculty searches are for the Teaching Resources Center and Special Collections and the Assistant Director for Technology. The person currently in the position, Eleanor Cook, is on phased retirement and would like to move to reassigned duties on July 1. The Digital Collections Strategist search previously conducted did not result in a hire after all; the candidate rescinded his acceptance for personal reasons.
   - Seven faculty will receive $1000 awards through the Joyner Library Alternative Textbook Program. One faculty member is in Social Work, the other six are in the Harriot College.
   - Upcoming events include:
     - Feb. 22  Black Read-In
     - Feb. 23  Librarian to Librarian Networking Summit
     - Feb. 23  "You Are the Illustrator," by Award Winning Children's Illustrator Gordon C. James
     - Mar. 8   Blake Tisnado exhibit opens

3. Laupus Library report (Ketterman)
   - 2019 is the 50th anniversary of Laupus Library. They are having monthly events to celebrate. On October 25th there will be a party!
   - The celebrations for naming the study rooms at Laupus for Dr. W. Paul (and Joyner) went off without a hitch.
   - Beth and several Laupus librarians visited NCSU’s library to see what they have, and what could be made available at ECU (i.e. augmented/virtual reality). Beth and Jan also visited Ward’s facilities for AR/VR. They are still in the exploratory phase and looking for input. Building 43 – a “collision space” – may have some AR/VR space, but the turnaround time appears to be 2-3 years.
• Some space at Laupus (and Joyner) will need to be repurposed. Laupus gained some insight from faculty survey about the space.
• They have interviewed for the business office position and have one liaison position open.
• Upcoming events include:
  
  Feb. 25 History of Public Health Nursing in NC

5. **Old business**

   a) **Evaluation of Scholarly Productivity (Muise)**

   • Colleen had printed the version of the guidelines on Sharepoint, but the consensus was they did not seem to be the most up-to-date. The Scholarly Communications Committee had made additional comments
   • Tom wrote a good introduction for the guidelines and will email to Eric
   • There was discussion of whether to create separate documents for authors, educators, and evaluators. The consensus was to keep the documents as one instead of separate – that we often interchange roles (i.e. an educator is likely also an author), and that it would also be important for faculty to understand what is expected of them (and for the evaluators to understand what is expected of the faculty).
   • There was discussion of a directory of open-access journals (where to find them, who might maintain one, etc).

6. **New business**

   • No new business

7. **Adjourn**

Shields moved to adjourn, Powell seconded