Committee: Libraries Committee

Meeting Date: 4/24/2013

Person Presiding: Robert Campbell

Regular Members in Attendance: Amy Lyndon, Chal Benson, Chris Oakley, David Wilson-Okamura, Gail Munde, Qin Ding

Ex-officio Members in Attendance: Beth Ketterman in lieu of Dorothy Spencer, Cheryl McFadden, Mark Sanders in lieu of Jan Lewis.

Others in Attendance:

Agenda Item: Review and approve minutes.
Discussion: None
Action Taken: The Committee voted to approve the minutes of the previous meeting

Agenda Item: April Faculty Senate Meeting

Discussion: The faculty of both Joyner and Laupus Libraries will meet with the Chancellor and others (Vice-Chancellor Phyllis Horns, Chair of the Faculty Mark Sprague, Andrew Moorhead) to hear feedback about the program review. The external reviewers will come to ECU afterwards.

Action taken: McFadden exhorts the library faculty to share their opinions about the program review with administration.

Agenda Item: Review annual report and complete question eight of the report, which is “Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.”

Discussion: ideas
- Move the libraries report to earlier in the agenda at the Faculty Senate (accomplished)
- Press to have representatives on more relevant committees (e.g., space)
- The Faculty Senate could put out an electronic “notes” update to the faculty more frequently than the once a month report to departments by senators. The libraries committee would then have time/means to disseminate information to faculty.
- Have the libraries committee itself put out an electronic “notes” bulletin to faculty.
- Have the members put library news in the agenda in their faculty meetings.
- Enlarge the committee; this idea was seen as less effective, though.
- Talk to our faculty senators from our departments directly instead of only through the Faculty Senate.
- Potential barrier to these ideas: There’s a concern that many faculty senators feel disempowered, that nothing they say will affect policy.

Action taken: None.

Agenda Item: Update on the library catalog user interface by Beth Ketterman.

Discussion: Ketterman says the library can only make cosmetic changes; there’s no way to weight the search outcomes. We can now conduct keyword searches, however. Additionally, the font is bigger and the outcome of the search is alphabetical. Qin suggests different ways to sort the outcome, such as by publication year, etc. Ketterman is looking at “VuFind” to examine as a potential supplement to keep relevancy and sorting ranking in
searches. In terms of OneSearch, Ketterman says they have changed the default limiters to exclude newspaper settings and other less frequently needed products to reduce the irrelevant outcomes. McFadden asks whether there is an online “suggestion box”; Ketterman says there is are “Feedback” (only in Laupus) and “contact us” options to serve this purpose (for both Laupus and Joyner).

**Action taken:** None

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**Agenda Item:** Update on the Joyner Library budget by Mark Sanders.

**Discussion:** Preparing for a definite 0.75% administrative cut over FY2013-2015. This cut equals $94,159 and will come from the Joyner operating budget, with most cuts coming in 2014-2015. Like most of the campus, Joyner is planning for a possible 3-5% permanent cut effective July 1, 2013. This cut translates between $380,000 and $635,000. The Joyner acquisitions budget can be cut about $300,000 without cutting subscriptions, as this was the amount spent on one-time purchases in FY2012-2013. Next on the chopping block will be salaries and perhaps 1 or 2 vacant EPA and/or SPA positions. If the higher end of the cut has to be made, they will probably make a proportional cut to the Virtual Library Line. With inflation, they already predict that this line will be about $110,000 in the red, so unless the libraries receive enrollment increase money in FY2013-2014, cuts will likely have to be made to electronic journals, databases, or other electronic resources. Cuts will be “visible and harsh” and will affect productivity.

**Action taken:** None

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**Agenda Item:** Scholarly Communications Committee Task Force.

**Discussion:** Campbell asks for volunteers for the task force. The task force will evaluate available reference management software (e.g., Refworks, EndNote Web, Mendeley, and Zotero).

**Actions Taken:** Qin Ding volunteers.

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**Agenda Item:** External Reviewers are meeting in May.

**Discussion:** Campbell announces the timeline of the separate meetings of the Laupus and the Joyner librarians (and associated relevant others) with the “non-academic program review.” Laupus meeting will be May 12th-May 15th in th Health Sciences Library, room 1504 (unless otherwise noted). Joyner will also be May 12th-May 15th in Joyner 2409 (unless otherwise noted).

**Action Taken:** Campbell encourages members of the Libraries Committee to attend if possible.

Okamura-Wilson thanks the committee for their work, particularly Campbell for leading the committee.