

**COMMITTEE:** Libraries Committee

**MEETING DATE:** 4/16/2014

**PERSON PRESIDING:** Robert Campbell

**REGULAR MEMBERS IN ATTENDANCE:** Qin Ding, Imre Patyi, Robert Campbell, Patricia Dragon, Gail Munde, Jennifer Valko

**EX-OFFICIO MEMBERS IN ATTENDANCE:** Jan Lewis, Beth Ketterman, Beth Thompson

**OTHERS IN ATTENDANCE:** Lisa Barricella, Cindy Shirkey

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Agenda Item: Beth Ketterman announced Dr. Eakin is no longer interim director at Laupus.

Discussion: Dr. Ballard has asked him to assume interim duties at the Alumni Office. Another interim director has not yet been named.

The employment model group has a meeting with Vice-Chancellors Horns and Sheerer in two weeks to discuss the model and seek their acceptance of it. Qin said Dr. Sheerer spoke positively about it at the Senate meeting yesterday. Beth gave a summary of the working model to the group.

Action taken: Beth will send out the draft model to the group, with the proviso that it has not yet been accepted by the administration.

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Agenda Item: From MAP to Use Factor Allocation (Barricella and Shirkey)

Discussion: Librarians Lisa Barricella and Cindy Shirkey gave a presentation on a change to funding allocations for stand-alone monograph purchases (i.e., not subscriptions or databases) at Joyner. They sought feedback, questions, and the approval of the committee to formally transition to the new formula, which employs a use factor to apportion funds as opposed to a proxy formula based on numbers of students and faculty per discipline. This formula acknowledges the different amount of importance monographic purchases have for different fields, some of which may rely more on journals and databases. The goal was to find a model that was easier to apply, and an additional benefit is that it is fairer.

How are interdisciplinary items handled? The library has some interdisciplinary funds, for instance for Special Collections. For these money is taken off the top since there's no specifically applicable LC class. Interdisciplinary fields like Women's Studies are covered using a variety of funds (English, History, Sociology, etc.).

Check-outs can skew the data. If an item is checked out, and someone keeps it a year, there can be no further check outs. The presenters agreed, and pointed out that having things on reserve also skews it. The library would like to incorporate ILL data but there is an issue with missing data. The ILL librarian is talking to Illiad.

How does the library decide what books to buy? Many arrive via the approval plan, award winners, and other automatically delivered materials. The approval plan has shrunk due to budget cuts over recent

years to the YBP Core 1000 plus a few others. Others are specifically requested by library users. The fulfillment rate on faculty requests for books is extremely high.

Faculty and students may not be aware of what new books the library has added by subject area. The library has been trying to work on a new books list for years and not found a perfect way to deliver this via the website. Joyner does have a physical new books area.

How does the library decide how to split money between print acquisitions and electronic access? Electronic is about 80% of materials budget. Print gets whatever is left, usually under \$250,000. Jan said we are paying attention to low-use e-resources. Cuts in 2009 focused on print/e duplication and reducing the number of simultaneous users. We are looking at 2-3% budget cut this year, and will do our best to protect the acquisitions budget, although to do so may involve cutting some open positions, which would be regrettable.

How do faculty know who their library liaison is? Librarians showed the list, from the Joyner website, of liaisons and library collection development personnel by subject area.

Action taken: Gail made a motion to accept the new formula as presented. Beth Thompson seconded. The committee gave its blessing.

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Agenda Item: Joyner Dean's report (Jan)

Discussion: The Vice-Chancellors will not start the director searches for the libraries until after they've met with the working group. This meeting just got scheduled for the end of April.

The Library Storage Task Force report came in today. The Libraries Committee will talk about it next fall. The faculty survey is now closed, with results similar to last year in terms of satisfaction. We are still analyzing the data. The LibQual student survey was similar to 2011 but this time the two adequacy gaps identified in 2011, on hours and availability of online help, were closed, so that is great news. The response rate on the faculty survey was somewhat disappointing, only in the low 300's out of over 2000 faculty. We are following up with people who said they want to be contacted. 25 people volunteered for READ posters.

Jan said how much she enjoyed working with everyone this year.

Action taken: None

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Agenda Item: Annual report draft (Robert)

Discussion: Robert distributed a draft of the committee annual report, which is due May 1.

Action taken: Comments are due to Robert before May 1.

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Minutes taken and respectfully submitted by Patricia Dragon.