COMMITTEE: 2016/2017 Research/Creative Activities Committee

MEETING DATE: Tuesday, August 30, 2016, at 10:00 a.m., Rawl 142

PERSON PRESIDING: Richard McCabe, Chair of the Committee

REGULAR MEMBERS IN ATTENDANCE: Kenneth Ferguson, Hanna Jubran, Melinda Kane, Richard McCabe, Burrell Montz, Alice Richman, Michael Schinasi, Anne Ticknor, John Willson

EX-OFFICIO MEMBERS IN ATTENDANCE: Chal Benson, Mary Farwell, Ernie Marshburn, Jacques Robidoux, Paul Toriello

OTHERS IN ATTENDANCE: Lori Lee

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ACTIONS OF MEETING

Agenda Item: Election of committee officers for 2016/2017

Actions taken: Richard McCabe (Dental Medicine) was elected chair of the committee. Burrell Montz (Geography, Planning, and Environment) was elected as vice-chair. Ken Ferguson (Philosophy and Religious Studies) was elected secretary.

Additional duties assigned to: Michael Schinasi (Foreign Languages and Literatures) was appointed as the committee’s representative to the Committee on Copyrights.

Burrell Montz was appointed as chair of a sub-committee to review the Guidelines for the 2017-2018 Research and Creative Activity Awards. Other members appointed to serve as members of the guideline review committee included Mary Farwell (Representative of the Provost), Ernie Marshburn (Representative of the Interim VC for Research, Economic Development, and Engagement), and Anne Ticknor (Education). Any substantial revisions to these Guidelines should be reported to the full committee and to the Faculty Senate for approval. Chairs of last year’s sub-committees may send their criteria used in evaluating grants in 2015-2016 to the review committee if they would consider this to be helpful.

Agenda Item: Review of committee procedures for submission of grant applications

Discussion: The committee will continue to be broken down into four subcommittees, each of which will evaluate grant applications and recommend the awarding of grants in one of four categories, Health Sciences, Natural Sciences, Social Sciences, and Arts and Humanities. Grant applicants can request to have their application considered in any one of the four sub-categories of grants.

Actions taken: None

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NEXT MEETING: Tuesday, September 27, 2016, at 10:00 a.m., Rawl Annex 142