COMMITTEE: Research & Creative Activities

MEETING DATE: November 12, 2014

PERSON PRESIDING: Jay Newhard

REGULAR MEMBERS IN ATTENDANCE: Christy Ashley, Colin Burns, Jason Brinkley, Katie Ford, Megan Janke, Hanna Jubran, Sitawa Kimuna, Alex Manda, Richard McCabe, Jay Newhard

EX-OFFICIO MEMBERS IN ATTENDANCE: Ali Al-Sharadqah, Chal Benson, Qin Ding

OTHERS IN ATTENDANCE: —

ACTIONS OF MEETING

Agenda Item: Select subcommittee chairs

Discussion: Richard McCabe will chair the Health Sciences committee. Alex Manda will chair the Natural Science subcommittee. Hanna Jubran will chair the Humanities subcommittee. Sitawa Kimuna will chair the Social Sciences committee.

Action Taken: N/A

Assigned additional duties to: N/A

Agenda Item: Review FAQ document

Discussion: Some suggestions to the document were discussed:

(1) State when fiscal year ends to help faculty identify when they would need to be paid their summer stipend (#8).
(2) Include the hours of the Senate office in the document since they will be dropping the proposals off there (#9).
(3) Need to clarify #11 to state that as long as the RCAA award does not amount to more than 133% of salary they could still apply.
(4) How to handle situations if someone requests a budget greater than the ‘strongly recommended’ $6250.
(5) Should someone who received the award the previous year be allowed to apply/receive the following year (#3) – McCabe motion that we limit the application and exclude last year’s recipients (Ding seconded). Motion passed.
(6) Funding projects, not necessarily ‘equipment’. Have to specify how the equipment is necessary for the completion of the project. Distinction was to try to avoid funding laptops and iPads for research when these types of resources are available elsewhere on campus. (#14c)
The importance of providing notes/feedback in the reviews was stressed. No scoring sheet since the criteria that each subcommittee uses to score proposals in their areas can vary. There is the ability to modify scores when discussed in front of the whole committee (Scale: 1-5). Ratings might matter – Colleges in the past used to fund proposals that were scored a “3” or higher.

Specifically discussed FAQ #3 & FAQ 14c.

Action Taken: Edits will be made by Jay to FAQs. Lori Lee will post by the end of the week.

Assigned additional duties to: N/A

NEXT MEETING: December 3, 2014

ITEMS TO BE DISCUSSED: