I. Call to Order

The meeting was called to order at 4:00 PM by Faculty President, Mark Sprague

II. Introductory Comments

Dr. Sprague explained the history and function of the committee and read the committee charges

III. Introductions

Those present introduced themselves

IV. Election of Officers

The nomination process was conducted and resulted in one candidate for each office.

Elections were held by voice vote resulting in election of the following officers:

President: Jason Brinkley
Vice President: Jay Newhard
Secretary: Richard McCabe

On completion of elections Jason Brinkley assumed the chair position for old and new business

V. New Business

Michael Van Scott informed the Committee about state funding for grants. The grants are broken into three categories:

1. East-West grants support is continued this year with $100,000 in funding.

2. A seed grant program received $50,000 in funding. A separate, administrative committee would administer the Seed Grant program. Members of the Research/Creative Activities Committee would be invited to join the Seed Grant Committee. These funds will be directed towards projects where they would be most likely to generate outside support. Due
to the smaller amount of funding compared to prior years the administration specified that these grants could not be used for travel or salary.

3. Research / Creative Activities Committee Grants (RCAG) is to be supported with $25,000 in funding. It would also be necessary to have accountability for the funds and their outcomes. All funds must be expended by the end of the fiscal year.

Discussion

Discussion of the Seed Grant program resulted in agreement that individual members would have the opportunity to join the Seed Grant Committee rather than assigning a specific member as a representative.

Discussion of the RCAG program resulted in agreement that the Committee would meet twice a month with the goal of submitting documents for faculty to apply for the RCAG to the Faculty Senate November meeting. No specific decisions were made concerning the final format of the RCAG program. However, discussions mentioned the possibility of one $5,000 grant in each of four areas (Health Related, Natural Science, Social Science and Humanities) and a fifth $5,000 grant for the next most meritorious application from the entire University. It was also suggested that be one sub-committee for each of the four areas would vote on grants for those areas and propose one additional project for the University-wide grant.

Action

The Research / Creative Activities Committee will meet again on the third Monday in September (09/16/2013). Regular meetings will be held each third Monday after that and a second meeting may be held each month as workload demands. The will submit a finalized RCAG proposal to the Faculty Senate in time for the November 2013 meeting.

V. Old Business

The faculty officers informed the Committee about the Copyright policy. Basically, the policy has already been passed and the Committee’s responsibility is to:

1. Examine relevant areas of Faculty Documents to make recommendations concerning needed changes.

2. Determine any areas of copyright concern not covered in either document and make appropriate recommendations.

Discussion

The Committee discussed the issue and agreed to take it up at the next meeting, it having been past time for adjournment.

Assigned additional tasks to
Jay Newhard will represent the Research/Creative Activities Committee on the Copyright Committee.

Jay Newhard will bring documents relating to copyright to the next meeting.

VI. Next Meeting

The next meeting is scheduled for 4:00 PM on Monday, September 16, 2013

Items to be discussed at the next meeting include the RCAG program and inclusion of copyright policy.

VII. Adjournment

The Committee adjourned at 5:21 PM