COMMITTEE: Service Learning Committee

MEETING DATE: 1/13/2015

PERSON PRESIDING: Donna Hollar, Chair

REGULAR MEMBERS IN ATTENDANCE:
Alleah Crawford, Tara Gallien, Donna Hollar, Hal Holloman, Jerry Weitz

EX-OFFICIO MEMBERS IN ATTENDANCE:
Patricia Fazzone, VCHS; Dennis McCunney, Director of Volunteer and Service Learning Center

OTHERS IN ATTENDANCE: N/A

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ACTIONS OF MEETING

Agenda Item: Approval of the Meeting Minutes for December 9, 2014

Discussion: No discussion

Action Taken: Minutes were unanimously approved and will be submitted to Lori Lee

Assigned additional duties to: N/A

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Agenda Item: Announcements

Discussion: SLC reference book will be purchased with Faculty Senate funds.

NC Campus Compact’s upcoming PACE conference on February 18, 2015 at Elon. McCunney mentioned that details will be sent out from his office. The VSLC office will sponsor 3-4 faculty members to attend the conference.

Gallien mentioned that an Engagement Scholarship Symposium will be held this April and details will be shared soon.

Fazzone highlighted the Service Learning Fellows retreat hosted by the VSLC. McCunney mentioned the need to find ways to offer additional ongoing opportunities for training people who are interested but cannot commit to the Fellows program.

Action Taken: No discussion

Assigned additional duties to: N/A
Agenda Item: Work session on SL Designation Course Application Evaluation Rubric

Discussion: The SLC discussed three of the eight rubric items to provide detailed examples of how applicants can meet the expectations for each rubric item. Once the rubric is reviewed and revised, it will be sent to future applicants to help provide clarity during the application process.

Rubric Item 1. Committee members have observed the following concerns with previous applications: Information about service-learning is not clearly stated in the syllabus. The syllabus needs to reflect the service-learning content, evaluation mechanism, service-learning terminology, definitions, and other examples of service-learning integration. Course objectives do not need to be changed, however, a “service-learning statement” in the syllabus can be used to show the integration of how service-learning meets—or helps to meet—the course objectives. Ex: Three types of learning: academic, personal, and civic. Crawford’s example from Service-Learning Fellows.

Requirements:
1. Please include the ECU approved definition of service-learning.
2. Please include a “Service-Learning Statement” which is used to show:
   a. how your course activities reflect the ECU definition;
   b. the integration of how service-learning meets—or helps to meet—the course objectives;
   c. the course objectives met by the service-learning component.

Rubric Item 2. Committee members discussed the links between rubric items 2 and 3. Evidence of how faculty, students, or both faculty and students will collaborate and negotiate with community partners

Rubric Item 3. Based on previous applications, committee members discussed how the syllabus needs to reflect service-learning experiences (i.e. specific SL sessions, SL events, SL activities, and opportunities related to service-learning).

Service-Learning Experiences need to include the following:
1. Community Partner is defined and identified. Please provide examples.
2. The syllabus reflects how the professor will help students to understand the implications of service-learning
3. The syllabus reflects how the professor will help students understand their roles in how to work with community partners and how to identify the community needs.

Action Taken: No vote taken.

Assigned additional duties to: The SLC will meet on Tuesday, January 27, 2015, to continue the work session on the rubric revision.

Agenda Item: Explanations of SL Course Designation Review criteria

Discussion: Committee members will read and review the SL Course Designation rubric and share examples and explanations at our next work session (January 27, 2015). The goal of this process is to provide support to current and future applicants during the application process.

Action Taken: N/A
Assigned additional duties to: SL Committee members will read, review, and share feedback on SL Course Designation rubric.

NEXT REGULAR MEETING: February 10, 2015 (3:30pm)

Working Session on Evaluation Rubric: January 27, 2015 (3:30pm)

ITEMS TO BE DISCUSSED:
- SL course review process for March meeting.
- The SL course review process for existing SL Designated courses.
- Members will share feedback on the SL Course Designation rubric.

ATTACHMENTS: N/A