COMMITTEE: Service Learning Committee

MEETING DATE: 3/31/2015

PERSON PRESIDING: Donna Hollar, Chair

REGULAR MEMBERS IN ATTENDANCE:
Alleah Crawford, Tara Gallien, Donna Hollar, Hal Holloman, Jerry Weitz

EX-OFFICIO MEMBERS IN ATTENDANCE:
Dennis McCunney, Director of Volunteer and Service Learning Center; Sharon Paynter, Rep. of Chancellor; Katy Webb, Rep. of Chair of the Faculty; Kylie Dotson-Blake, Rep. of Faculty Senate; Patricia Fazzone, VCHS

OTHERS IN ATTENDANCE: N/A

ACTIONS OF MEETING

Agenda Item: Approval of the Meeting Minutes for February 10, 2015

Discussion: No discussion

Action Taken: Minutes were unanimously approved and will be submitted to Lori Lee

Assigned additional duties to:
Chair Hollar will submit minutes to Lori Lee

Agenda Item: Announcements

Discussion:

Fazzone mentioned that Marissa Nesbit (SLC member) and her new baby are doing well.

Members were reminded about the upcoming ECU Engagement Symposium, April 13th and 14th.

McCunney announced the VSLC has a new office coordinator, Emily Dixon.

Action Taken: No discussion

Assigned additional duties to: N/A

Agenda Item: Consideration of Designation Subcommittee's Recommendations

Discussion:

Members of the Designation Subcommittee presented their recommendations from their meeting on Tuesday, March 24, 2015. Chair Hollar facilitated the discussion of these recommendations. Members of the subcommittee shared specific details concerning each application and how they were evaluated on the *SL Designation Course Application Evaluation Rubric.*

Action Taken: The committee voted unanimously to approve the subcommittee's recommendations (see table below).

Course	***Subcommittee Recommendation***
1. **EXSS 3545– SL** – (Boni Boswell) – Every semester	Revise and resubmit
2. **CDFR 4380– SL** – (Bryce Jorgenson) – Every semester	Revise and resubmit
3. **EXSS 1010 – SL*** - (Melanie Sartone) – Every semester	Revise and resubmit
4. **HNRS Global Understand Health – SL** - (Susan Martin-Meggs) – Every other spring	Approve
5. **CDFR 4100 – SL*** – (Archana Hegde) – Summers only	Approve
6. **HMGT 4040– SL*** –(Alleah Crawford) – Every semester	Approve

Assigned additional duties to: Chair Hollar and McCunney will work with all applicants to provide additional support, as needed.

Agenda Item: Development of SL Committee's 2014-2015 Annual Report

Discussion: Chair Hollar provided a draft of the SL Committee's Annual Report. She requested input for items 4, 6, 7, and 8. Members will provide feedback (via email) to Chair Hollar over the next 2 weeks. The annual report needs to be approved at the April meeting and submitted to the Faculty Senate office no later than May 1, 2015.

Action Taken: None

Assigned additional duties to: SL Committee members will submit feedback to Chair Hollar on items 4, 6, 7, and 8.

NEXT REGULAR MEETING: April 21, 2015 (3:30pm)

ITEMS TO BE DISCUSSED:

- Finalize and approve the 2014-2015 Annual Report
- Finalize and approve the revisions to SL course designation application and review process
- Guidelines for applications (to emphasize how to incorporate questionnaire language into syllabus—so students are able to understand the service learning framework)
- Application form in OrgSync
- SL course review process for existing SL designated courses
- SL Committee's past accomplishments and future strategic goals

ATTACHMENTS: N/A