COMMITTEE: Service Learning Committee

MEETING DATE: 4/21/2015

PERSON PRESIDING: Donna Hollar, Chair

REGULAR MEMBERS IN ATTENDANCE: Alleah Crawford, Tara Gallien, Donna Hollar, Hal Holloman

EX-OFFICIO MEMBERS IN ATTENDANCE: Dennis McCunney, Director of Volunteer and Service Learning Center; Sharon Paynter, Rep. of Chancellor; Katy Webb, Rep. of Chair of the Faculty; Patricia Fazzone, VCHS

OTHERS IN ATTENDANCE: N/A

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ACTIONS OF MEETING

Agenda Item: Approval of the Meeting Minutes for March 31, 2015

Discussion: No discussion

Action Taken: Minutes were unanimously approved and will be submitted to Lori Lee

Assigned additional duties to:
Chair Hollar will submit minutes to Lori Lee

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Agenda Item: Announcements

Discussion:

Chair Hollar mentioned that the Faculty Senate will approve next year’s membership of the SLC. McCunney suggested an “on boarding” process to help new members with the transition to the SLC.

Chair Hollar thanked Alleah Crawford and Jerry Weitz for their service.

McCunney and the VSLC hosted a webinar today entitled, Getting SL and Community Engagement Research Published.

Action Taken: No discussion

Assigned additional duties to: N/A
**Agenda Item:** Development of SL Committee’s 2014-2015 Annual Report

**Discussion:** Chair Hollar provided a draft of the SL Committee’s Annual Report. The Annual Report format for the 2013-2014 will need to be used. Hollar received input from committee members this past week, and the members provided additional feedback during the meeting to include in the report. Members discussed the work of the subcommittees, outlined business items that will be carried over to next year, summarized the major accomplishments for this year, and listed the committee’s goals for next year. (see 2014-2015 SL Committee Annual Report)

One goal is to “go live” with the new Service Learning Course Designation application process via OrgSync on June 15, 2015. Gallien and Webb (with the help of the VSLC) will review the revised application documents this summer and support the launch of the new application portal.

Another goal for next year is to develop a continuum that clarifies the language of Service Learning courses and course activities, Community Based courses and course activities, Community Engaged courses and course activities, and addresses the needs of a variety of courses with service-learning components and/or community service components.

**Action Taken:** None

**Assigned additional duties to:** Chair Hollar will email final draft of the Annual Report to SL Committee members for a final vote for approval. Once the report is approved, Chair Hollar will submit the final Annual Report to the Faculty Senate office by May 1, 2015.

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**NEXT REGULAR MEETING:** September 2015

**ITEMS TO BE DISCUSSED:**
- SL Committee’s past accomplishments and future strategic goals

**ATTACHMENTS:** N/A