

**Service Learning University Committee:  
9/13/2016  
Rawl Annex 142**

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Attendance: Marissa Nesbit, Michelle Mendes, , An "AJ" Jihoun, Jennifer Sisk, Joseph Lee, Nancy Winterbauer , Tara K, Donna Hollar,  
Ex-officio Members w vote- Patricia "Trish" Fazzone and Rebecca Dumlao  
Ex-officio Member w/out vote-Dennis McCunney,

John Stiller and Lori Lee

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**Agenda Item:** Election of Officers

**Discussion:** N/A

**Action Taken:** Elected Marissa Nesbit as Chair, Jennifer Sisk as Secretary, and Michelle Mendes as Vice Chair (Nominated by Marissa Nesbit, seconded by Rebecca Dumlao, VP and Secretary)

**Assigned Additional Duties:** N/A

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**Agenda Item:** Members for sub-committee

**Discussion:** Tara Kermeit, will contact Rep of Interim VC for Research to take that place on committee, that way she will be an Ex-officio Member. Once approved, Tara would chair course designation sub-committee.

Dennis will chair Assessment Committee, tentatively Tara will chair Course Designation Committee. Dennis went over previous work of the Assessment sub-committee. Now have some common objectives, new instrument to assess SL courses. Sub-Com will evaluate how to implement this new assessment tool, and how to we implement long term tracking of SL Courses.

Trish was curious about continuity of assessment instrument and application process.

**Action Taken:** N/A

**Assigned Additional Duties:** N/A

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**Agenda Item:** Course Designation Sub-committee

**Discussion:** Course Designation sub-committee- only 2 were passed last year, so we need to reevaluate submission process.

As a committee, we need to think about ways to encourage others to apply for SL Designation,

Reach out to Sharon Paynter to see if she still has the proposed schedule, now that we have dates for faculty senate. (Donna has the dates!)

Designation for existing courses, vs new courses. Curriculum committee wants to have a new course go through SL Designation first, but that handicaps our work on the SL Committee.

**Action Taken:** N/A

**Assigned Additional Duties:** Course Designation committee- might need to go back to old model with SL Designation documents emailed to secretary and I will label documents and get them up on Sharepoint.

Curicu-log- software to sign off on SL Designation, then sends it to the next committee. Helps with approval process (will not be ready this Fall).

(Does SL Designation need to go through Faculty Senate?....may not in the future with this new software)

\*\*\*(Stiller wants to know) What kinds of things need to go all the way through Faculty Senate, and what can be handled at a committee level? What role does the senate have to play in our approval process?

Rebecca Dumlao mentioned that at one time things were not pushed all the way through senate, but doing so brought more legitimacy.

Trish....recommendations

Ask the provost to come to meeting to discuss his commitment to Service Learning (John would be happy to attend as well)

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**Agenda Item:** Our charge as a committee

**Discussion:** Need to narrow our focus and tackle goals

Proposal for a university award for a high level SL course, university award, as a way to promote SL on campus.

Courses would benefit from university support.

Working group “Strategic Initiatives” to address Stiller’s question about what needs to move through senate, how to get interest from higher ups.

**Action Taken:**N/A

**Assigned Additional Duties:** Need to have a meeting with all of us, to discuss this new

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**Agenda Item:** sub-committee members

**Discussion:** N/A

**Action Taken:** Trish Fazzone will chair new “Strategic Initiatives” sub-committee-members....Rebecca Dumlao, Joseph Lee, Marissa Nesbit

Jennifer Sisk, AJ Jihoun, Michelle Mendez, Tara Kermeit, Trish Fazzone (Course Designation)

Dennis McCunney - assessment- Hal, Donna Hollar, Nancy Winterbauer, Sharon Paynter

**Assigned Additional Duties:** Trish will put together questions for us to consider...

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**Agenda Item:** Addition of an October 18th meeting,

**Discussion:** Will be a full membership discussion, will hear a report from Dennis McCunney, and think tank to prepare for the

**Action Taken:** Lori will schedule a room

**Assigned Additional Duties:**

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Questions from new members...need to look at how SL benefits Students,

Announcements/New Business: Rebecca- Gulf South Summit on SL and Civic Engagement held at UNCG, held in the spring.

Gulfsouthsummit.org

SL Faculty Fellows- first weekend in Nov., faculty support. Deadline- 19th of Sept.

Maybe we should schedule a follow up meeting with all previous fellows.

Lunch February 14<sup>th</sup>- Spread the love with Service! ....

Motion to adjourn, Michelle moved, Joseph seconds...4:45pm.