Service Learning Committee

Meeting: 10/03/2017

Attendance: Nancy Winterbauer, Almitra Medina, Jennifer Sisk, Patch Clark, Michelle Mendez, Rebecca Dumlao, Delta Smith, Dennis McCunney, Tara Kermit, Mike

Absent: David Paquette, Vera Tabakova, Patricia (Trish) Fazzone, Alberto González Valdés

Guest: Lori Lee

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**Agenda Item**: Discontinuation of SL Designation of NURS 3340/3341

**Discussion**: Josie Bowman sent email, and service did not work well with course component.

**Action Items**: Committee Voted to Discontinue SL Designation for NURS 3340/3341

Almitra moves to remove, Delta Smith seconds- Motion carries

**Additional Assigned Duties**: Procedural Manual to remove SL Designation

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**Agenda Item**: SL Designation Process

**Discussion**: Faculty complete online application in Orgsync,

Chair of Sub-committee, other committee members,

SL Designation Evaluation Rubric – sub-committee scores, then chair brings it SL Univ Committee for final approval.

Goes to Faculty Senate, approved by Chancellor, etc. for it to go into Course Catalog

SL Designation will not need to use Curriculog

**Action Items**: N/A

**Additional Assigned Duties**: Tara and Jenn will work on list of Reflection Activities.

Edit new Chair on CLCE page

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**Agenda Item**: SL Designation of HNRS 2013 sec 004

**Discussion**: Met criteria of Evaluation Rubric

Meets University goal to get (12.5% of current students) 25% of students to have an international experience.
Promotion of Global Service/Class- Could ask a student from North Ireland Trip to present to our committee

Motion to approve by Michelle Mendes, seconded.

SL Committee approves to SL Designate HNRS 2013* sec 004 (By specific section only).

**Action Items:** N/A

**Additional Assigned Duties:**

Need to contact John Stiller about HNRS College SL Designation, Typically HNRS classes do not go through Designation Process (or have not in the last year or so).

Since HNRS does things a bit differently, we should have a member of this committee on the HNRS College committee course approval

Lori Lee will look into this for us.

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**Agenda Item:** Edits to the Official Charge

**Discussion:** Dennis explained that the CLCE, Dr Hardy, etc reviewed the Charge to update and make goals current.

Rebecca proposes something more specific to part B of Charge- add something about CLCE reporting to SL Univ Committee

Dennis is concerned about the language “Review”

This committee was created to help strengthen SL, so CLCE should report on what is happening in their office

Should the name for our SL Univ Committee change to reflect the CLCE?

Clear lines on our committee responsibility and the CLCE,

**Action Items:** Suggested Edit: Is apprised/ receives report of relevant activities

**Additional Assigned Duties:** Needs small group discussion- sub-committee

Email Nancy our thoughts on the issue- compile thoughts on this issue, and we can discuss at next meeting

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**Agenda Item:** Approval of Minutes

**Discussion:** Edit- add Aji Nije to roster for Sept meeting

**Action Items:** Motion to approve by Rebecca, Michelle seconds. All approved.
**Agenda Item:** Sub-Committee

**Discussion:** SL Designation- Tara and Jenn Sisk to co-chair, Rebecca and Patch will join

New Orientation Packet/Processes- Nancy, Tara and Jenn

Possible other Sub-committees- Logic Model- and Sub-Committee on Charge-

**Additional Assigned Duties:** Next Meeting needs to be based on Goals

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**Agenda Item:** Announcements-

Rebecca – SL Quality Assessment Tool from Univ of Georgia

IRASLCE - Interested in collecting best practices of Service Learning, possibly link with ECU

Lori will scan and send to full committee.

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Michelle moves to adjourn, Rebecca seconds…4:49 pm