In attendance: Alleah Crawford, Dennis McCunney, Tara Kermiet, Alberto Gonzales, Nancy Winterbauer (attending via phone), Joseph Lee, Donna Hollar, Marissa Nesbit, Michelle Mendez, Trish Fazzone, David Paquette

Agenda Item: Approval of Minutes

Discussion: N/A

Action Taken: Move to approve by Donna Hollar, Second Joseph Lee
Vote Minutes are approved as written

Assigned Additional Duties: N/A

Agenda Item: Announcements

Discussion:

Congrats to Rebecca Dumlao on Scholar-Teacher Award!

Tara Kermiet, CLCE, shared that Dr. Nora Reynolds from Temple University and Global SL.org will be presenting on April 12 a Full day workshop on Global Service Learning--Planning, implementing, and assessing domestic and international SL programs. The workshop is open to Faculty and Staff, and is a response of ECU focus at Chancellor’s level for international experiences and support for developing this aspect of the programming. The information is being finalized and will be distributed soon.

Reminder that anyone can email to the SLC@ecu.edu announcements of service-learning related items.

Lunch and Learn for this coming Friday is cancelled due to meeting content has been addressed previously. Tara reports that about 8 people per session have been attending the Lunch and Learn sessions.

Registration still open for the Gulf South Summit at UNCG.
**Agenda Item:** SL designation for MGMT 4272

**Discussion:** This designation was presented to Faculty Senate and approved at the Jan 24 meeting.

**Action Taken:** N/A

**Assigned Additional Duties:** N/A

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**Agenda Item:** SL Designation Application for KINE 3906 – Physical Education for Special Populations, all sections, submitted by Jihoun An.

**Discussion:** Subcommittee comments were all in favor of accepting the course as submitted. Three members have reviewed the course to date.

**Action Taken:** Motion to accept the subcommittee’s recommendation and seconded. Unanimous vote in favor. KINE 3906 – Physical Education for Special Populations, all sections, is recommended for SL designation.

**Assigned Additional Duties:** Marissa Nesbit will forward this recommendation to Faculty Senate for review.

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**Agenda Item:** SL Designation Subcommittee discussion of rubric

**Discussion:** The committee has a rubric currently that they are working with. This rubric and the procedure for reviewing applications in Org Sync is sufficient for current needs. However, we need to clarify the rubric going forward as there are multiple versions the committee has used.

**Assigned Additional Duties:** Continued conversation in the subcommittee. Designation subcommittee will review documents and provide a clear rubric to be used for evaluating future applications.

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**Agenda Item:** Course outcomes and assessment subcommittee

**Discussion:** Dennis McCunney shared the timeline that is developed for course assessments. The course assessment instrument is planned to open on April 17, will be distributed to individual faculty to distribute it to their students. It is distributed to all current courses with a service learning component, approximately 25 courses, including designated SL courses. The survey will close on May 6. Summary results will then be shared with the committee and in the
TRACDAT report of the CLCE. The CLCE anticipates better response rate (compared to Fall 2016) with earlier distribution.

Clarification sought about who will complete the evaluation survey and the content of the instrument, and if data from the designated courses can be pulled out. At some point a customized report may be provided to individual faculty. The question is also raised of whether this can be included into the usual end of semester evaluation distributed by IPAR, or a way to link with IPAR to be able to generate unit level data. Losing an opportunity for outcome measures, need to work toward this as a goal.

**Action Taken:** N/A

**Assigned Additional Duties:** CLCE will distribute survey. Committee members who teach SL courses will promote survey completion by students.

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**Agenda Item:** Strategic Initiatives Subcommittee

**Discussion:** A draft logic model proposed (see attached). This model put what we’re doing and trying to achieve in a clear format. Joseph Lee guided review of this model, reading right to left, starting with long-term outcomes, moving to intermediate and short-term outcomes. Activities column contains things committee is currently doing as well as ideas for things we might do. Those items in purple are considered to be in the purview of the committee, those in black fall under other entities on campus or reflect what is going on on campus.

Members were asked for feedback about things the Strategic Initiatives Subcommittee should focus on. Ideas included a celebration similar to Research and Creative Activities Week (RCAW) or inclusion within the RCAW. Identification of the “attractors” for service learning education was discussed. How do we go about expanding service-learning and community-based learning? The need to be clear on our charge as a Faculty Senate Committee and those things that are beyond our scope or capability.

**Action Taken:** The committee gave feedback, with each member choosing 5 priority activities from those identified by the subcommittee. The results will be available at our next meeting. The entire committee will be emailed to ask for feedback to be sure we get responses from those not in attendance.

**Assigned Additional Duties:** Marissa Nesbit will email the entire committee to ask members not in attendance to provide feedback.

The subcommittee will review the results of the submitted responses and provide a report at the next full committee meeting.
Motion to adjourn at 4:24.  

Minutes recorded and submitted by Michelle Mendez and Marissa Nesbit  
2/14/2017