COMMITTEE: Service Learning Committee

MEETING DATE: 10/21/2014

PERSON PRESIDING: Dotson-Blake as Rep. of the Faculty and past Chair, and Donna Hollar as new Chair following elections

REGULAR MEMBERS IN ATTENDANCE:
Alleah Crawford, Tara Gallien, Donna Hollar, Hal Holloman, Marissa Nesbit, Jerry Weitz

EX-OFFICIO MEMBERS IN ATTENDANCE:
Patricia Fazzone, VCHS; Kylie Dotson-Blake, Rep of the Chair of the Faculty; Kaylee Wheeler, Rep. of Student Government Association; Dennis McCunney, Director of Volunteer and Service Learning Center

OTHERS IN ATTENDANCE: Meagan Smith, VSCLC

______________________________

ACTIONS OF MEETING

Agenda Item: Elect Committee Officers

Discussion: Donna Hollar was nominated to serve as Chair. Jerry Weitz was nominated to serve as Vice-Chair. Hal Holloman was nominated to serve as Secretary.

Action Taken:
The following faculty members were elected as officers of the Service Learning Committee:
Chair: Donna Hollar, Engineering and Technology
Vice Chair: Jerry Weitz, Geography, Planning and Environment
Secretary: Hal Holloman, Education

Assigned additional duties to:
N/A

______________________________

Agenda Item: Determining the purpose and scope of possible SLC sub-committees

Discussion: Dennis McCunney and Meagan Smith submitted a proposal regarding the purpose and scope of possible subcommittees. (see attached) The proposal recommended the creation of 2 committees: 1) Course Outcomes Subcommittee and 2) Course Designation Subcommittee.

Fazzone raised questions about how our committee and these subcommittees plan to promote and support SL across the campus. The needs for institutional evaluation of SL outcomes, as well as the student outcomes and program outcomes need to be considered by both subcommittees as they meet and begin their work.

The committee discussed and revisited the role of the SL Committee. Kylie Dotson-Blake emphasized the importance of the SL Committee’s role to support the work of the VSLC, and to serve as a strong advocate and collective voice for SL across the university.

The committee also discussed how we plan to “capture” community engagement that is outside the scope of the designated SL courses. Meagan Smith shared a review of institutions with both SL and CBL course designations. (see attached)
Fazzone encouraged the committee to design a continuum/framework/spectrum to represent the progressive model of SL.

The committee discussed 1a on the SL subcommittee proposal and revised language to include the responsibility to both collect and analyze the student data. The committee also revisited 2d on the SL subcommittee proposal and revised the language to include “ongoing improvement”.

Action Taken: Motion made by Fazzone with amendments related to 1a and 2d, 2nd by Weitz and everyone approved the motion.

Assigned additional duties to: McCunney and Smith will update the SL subcommittee document to include amended language and post it to Sharepoint.

---

Agenda Item: Pending SL Course Designation Applications and the Review Process

Discussion: Chair Hollar presented a summary of the pending SL course designation applications which led to the discussion of who would serve on the Course Designation Subcommittee.

Action Taken: The committee agreed that this semester (Fall 2014) the entire membership of the SL committee would serve as the Course Designation Subcommittee.

Assigned additional duties to: Members will access the SL SharePoint site to find the SL course designation applications and evaluation rubrics. Members will review these items before the next meeting and bring comments for the application review at the November meeting. The SL course review process for the spring semester will be decided at a later meeting.

---

Agenda Item: Course Outcomes Subcommittee Members

Discussion: Fazzone, Weitz, Nesbitt, Smith, McCunney, Wheeler expressed their interest in serving on the Course Outcomes Subcommittee.

Action Taken: The committee approved the following members of the Course Outcomes Subcommittee: Fazzone, Weitz, Nesbitt, Smith, McCunney, Wheeler.

Assigned additional duties to: N/A

---

Agenda Item: SL Committee Goals for 2014-2015

Discussion: Many committee members expressed an interest in being trained in the SL Course Designation Review Process. Other committee members expressed the need for the SL Committee to find new ways to support and promote SL across the university.

Action Taken: The committee approved the following list of goals for 2014-2015:

1. Explore framework/continuum/spectrum for capturing CBL and SL outside scope of SL designated courses.
2. Training for new and current members of SL Committee in the area of SL Course Review.
3. Develop clear ways to support and promote SL across the ECU campus and community.
Assigned additional duties to:
N/A

NEXT MEETING: November 11, 2014

ITEMS TO BE DISCUSSED:
- Do any of our committee decisions/SL course approvals need to go before the Faculty Senate this fall? (If so, the committee will need to contact the Faculty Senate Agenda Committee by November 18, 2014 to get on the December Faculty Senate meeting agenda.
- The SL course review process for the spring semester.

ATTACHMENTS:
1. SL Subcommittee Proposal
2. A Review of Institutions with both Service-Learning and Community-Based Learning Course Designations