

Revised

COMMITTEE: Service Learning Committee

MEETING DATE: March 5, 2013

PERSON PRESIDING: Kylie Dotson-Blake

REGULAR MEMBERS IN ATTENDANCE: Dotson-Blake, Sasnett, Goodman, Kavanagh, Fazzino

EX-OFFICIO MEMBERS IN ATTENDANCE: McCunney, Velde, Ballard

OTHERS IN ATTENDANCE:

Minutes Approved from December 2012.

ACTIONS OF MEETING

Agenda Item: Old Business: Update on Service Learning Designation Workshop/Seminar--Dennis McCunney

Discussion:

Dennis McCunney, Director of the Volunteer and Service Learning Center addressed the committee:

- Workshop was on February 6, at 2-3:30 at the Office of Faculty Excellence.
- Dennis McCunney, Kylie Dotson-Blake, Katy Kavanagh, and Bonita Sasnett from the committee took part.
- We had 2-3 attendees, which was a great start, but we will cast a wider net next time.
- Audience members are only interested if they need the information right now. This can help to clarify people's personal situations. Helps get people in the pipeline.

Action Taken: None.

Assigned additional duties to: None.

Agenda Item: Old Business: Conference Planning—Beth Velde

Discussion:

Beth Velde, Director, Public Service and Community Relations, Chancellor's Division, addressed the committee:

- Event is this week: March 7: 8:30-4
- Update: 86 people registered
- Weather issue: Beth Velde has been in contact with the speakers. Debate is whether we can get speakers here. They will be Skyped in if they cannot make it. Firewall did not allow it so check in to this.

- Bonita Sasnett: 4 ethical situations, and gave situation and how they responded to it. What ethical situations they deal with. Come up with a situation and discuss how they feel with it.
- Schedule:
 - Opening Keynote: Framing the issue. Stephen Thomas
 - Morning Panel: Community partners and faculty.
 - Lunch: Second Keynote Kerry Ann O'Meara
 - Afternoon Panel: Faculty members and students.
 - Late Afternoon: Ethics workshops in the East Carolina Heart Institute. IRB Responsibility, Tenure and Promotion, Ethics Community Based Research, Forming and maintaining partnerships.
- Budget (Dennis McCunney): we were able to cover food with our budget. We can spend the rest of the money through the remainder of the year. This segued in to the next discussion.

Action Taken: None.

Assigned additional duties to:

- Katy Kavanagh needs to contact Jeanne Golden (Faculty Member) and Helen Hill (Greene County Schools), as well as Bonita Sasnett and Terry (Golden Living Center), talk from a preceptor perspective, value of service learning in the community. (Note: Katy did this immediately during the meeting)
- Others who are attending should make sure to register for the event through the Office of Faculty Excellence site.

Agenda Item: New Business: Budget left over from Conference

Discussion:

- There is some money left in the budget.
- Money must be spent between now and June 30?
- We could use it to reach out to faculty, recognize and support them.
- Use some funds for service learning project (mini-grant)
- It is State money. The food money came from student fees.
- Speaker could be brought in for community partners.
- Small group gatherings with partners (no food)
- Research is a good way to spend state dollars (can spend some of the money on gift cards for participation)

Action Taken: None.

Assigned additional duties to: Dennis McCunney will look in to the options available to us and report back to the group.

Agenda Item: Old Business: Evaluating Service Learning Applications—Kylie Dotson-Blake

Discussion:

Chair Kylie Dotson-Blake brought this back to the committee: We have a rubric to evaluate service learning applications, but it is not formalized.

- The subject was opened to the floor for discussion.

Evaluation Piece of Service Learning Experience

- Variety of ways to evaluate, leave room for that in the rubric (Ballard). Currently says “Instructor gives an opportunity for students to evaluate the service learning experience.”
- Could we have all kinds of evaluation: faculty, student, and community partner (Fazzone) Word “opportunity” leaves it open to interpretation.
- Chance to think about it, chance for dialog and training. (Ballard)
- This should be expected from faculty and she hopes to see a stronger stance from the committee. (Fazzone)
- Agreed that we should include it, we always send them comments back in order to have them make an update. (McCunney)
- We have not educated faculty on this, nor do we offer support on how to evaluate community partners. (Dotson-Blake)
- It is complex, we could include community partners, but we need information from the people affected and other information (Ballard).
- New wording suggested: “Instructor includes a plan for evaluation of the service learning experience for students and community partners.”
- Do not want to weaken the integrity of this process, but we also want to get more faculty involved. (Dotson-Blake)
- Brings us back to the idea of a climate survey.
- Does this need to be a study? Why people do Service Learning and why they do not? What barriers are keeping people from applying for the designation? (Fazzone)

Action Taken:

Assigned additional duties to: The Assessment Sub-Committee needs to meet before the next committee meeting and discuss the idea of a climate survey and evaluation of service learning.

Meeting adjourned at 2:31 PM

NEXT MEETING: April 9, 3:30

ITEMS TO BE DISCUSSED: Report on Ethics of Public Service Symposium, Assessment Subcommittee will report back