COMMITTEE: Student Scholarships, Fellowships and Financial Aid Committee

MEETING DATE: October 26, 2015

PERSON PRESIDING: Stephanie Richards

REGULAR MEMBERS IN ATTENDANCE: Elaine Yontz, Aysel Morin, Baohong Zhang, Lee Johnson, David Batie, Stephanie Richards

EX-OFFICIO MEMBERS IN ATTENDANCE: Melonie Bryan, Solveig Bosse, Garrett Taylor

OTHERS IN ATTENDANCE: Lori Lee

ACTIONS OF MEETING

Agenda Item:
1. Adoption of agenda
2. Review of minutes from 9-28-15
3. Workshop set for December 7, 2015, 11:00-12:00 MSC Rm 244.
4. Financial Aid report—prepared by Julie Poorman—she could not attend, sent report, will review in the spring term
5. Report from sub-committee: Scholarship rubrics (Elaine Yontz, Lee Johnson, Melonie Bryan)
6. Proposed schedule for committee—next scheduled time after workshop in December will be in January

Discussion: Preparing for the December workshop—what needs to be done in preparation (copies of feedback and licensing forms); volunteers to do specific jobs at the event—show up at 10:30 to get things prepared—will do a satisfaction survey and a media participation form for all to sign. There will be no November meeting; this is in lieu of that scheduled meeting time

Discussion: Rubrics and weighting for the scholarship award process—arises out of the work of the sub-committee which met and offered suggestions for changing the system

Issues:
- How to limit the amount of applications that we read
- How to weight certain scholarships according to GPA, service, leadership
- How to avoid reviewing students multiple times
- Putting together standardized rubrics for scoring in each category
- Do we set limits on DE, total credit hours, transfer students, etc.

Action Taken:
1. Motion to accept the agenda—approved
2. Motion to approve minutes from 9-28-15—approved

NEXT MEETING: December 7, the SSC Workshop
January 25—general meeting

ITEMS TO BE DISCUSSED (Jan 25 meeting):
- Review of financial report
- Finalize the rubrics and the sorting process
- Plan for the timing of scholarship review and award