COMMITTEE: Student Scholarships, Fellowships and Financial Aid

MEETING DATE: 2-22-16

PERSON PRESIDING: Stephanie Richards

REGULAR MEMBERS IN ATTENDANCE: Elaine Yontz, Stephanie Richards, Aysel Morin, Baohong Zhang, David L. Batie, Lee Johnson

EX-OFFICIO MEMBERS IN ATTENDANCE: Julie Poorman, Melonie Bryan, Solveig Bosse

OTHERS IN ATTENDANCE: Lori Lee

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ACTIONS OF MEETING

Agenda Item: Approval of minutes from January 25, 2016

Action Taken: Minutes approved

Agenda Item: Review of the scholarship applications

Discussion: Suggestions about the process for review, the rubrics for review, decision to work through the scholarships beginning with the highest value award to the lowest.

Action Taken: Motion to make awards as listed.

Action Taken:
- 7 students were selected for the Lillie Tucker Probey Scholarship at $3,000.00
- 1 student was selected for the Andrews Scholarship at $1,000.00
- 2 students were selected for the Eastern NC Scholarship at $1,000.00
- 6 students were selected for the Lillian Jenkins Scholarship at $1,000.00
- 2 students were selected for the Chevrolet Scholarship at $156.00

The choices were unanimous decisions by the members of the committee—motion approved

Discussion: How to sort those students who didn’t have any service or leadership to report. Can we have a check box to eliminate those from the selected group so we do not have to consider those who do not qualify.

Discussion: Suggestion that a Qualtrics survey as part of future registrations for the scholarship awards workshop—typically held in December—that will speed up the sign-in process. A backlog of people trying to sign in was one of the issues noted in last workshop. Melonie stated that a graduate student in her office could be responsible for setting up the survey. The committee concurred that this was a good plan going forward.

Assigned additional duties to: Qualtrics survey prepared by Melonie’s office as part of the registration for next year’s scholarship workshop.
NEXT MEETING: Scheduled: March 28, 2016, 10:00am, Rawl Annex 142

ITEMS TO BE DISCUSSED: Committee determined that another meeting of the SSC is not required for this academic year. The annual report will be sent via e-mail and will be approved by a vote, signed by the officers and submitted for the final task of this committee. An e-mail vote on approval of the February 2016 meeting will also be sent for approval.

Submitted,

Lee Johnson
22 February 2016