COMMITTEE: Student Scholarships, Fellowships, and Financial Aid Committee

MEETING DATE: October 27, 2014

PERSON PRESIDING: Elaine Yontz

REGULAR MEMBERS IN ATTENDANCE: Elaine Yontz, Carolyn Willis, Aysel Morin, Baohong Zhang, Lee Johnson, Stephanie Richards

EX-OFFICIO MEMBERS IN ATTENDANCE: Julie Poorman

OTHERS IN ATTENDANCE: Lori Lee

ACTIONS OF MEETING

Agenda Item:
1. Adoption of agenda—approved
2. Approval of Minutes from 9-22-14—approved with minor edition
3. Report on rollout of Academic Works—Melonie is at training session, will report later in April
4. Proposed schedule for committee December-April
5. Annual report on the disbursement of funds (from Julia Poorman)

Discussion: for schedule document
January 26 meeting will be set aside for new systems and training, scholarship scoring system—will lay out the rubric (deadline for getting new rubric is 2/15), how the system will work (from Melonie)
Feb-March will be time for applications and scoring—available Feb 16th
Feb 23rd—help desk for scoring for scholarships—plan to read applications by this date so that we can discuss the scoring together by this date
Mar 23rd—identification of scholarship recipients
Apr 27—annual report assembled, review student survey results, review of whole process, consideration of future surveys

Action Taken:
1. Motion to accept the agenda—approved
2. Motion to accept the revised schedule—with the changes of date—January 26th (not 25th), and the addition of the annual report to the April date—approved

Assigned additional duties to:

Agenda Item: Workshop on December 1st hosted by SSC (Mendenhall Stud Ctr 224)
Staffing of position needs for workshop setup, signing in, helping with panel

Discussion:
Action Taken:

Assigned additional duties to:

NEXT MEETING:   December 1, the SSC Workshop/ January 25, the next meeting

ITEMS TO BE DISCUSSED:
- Demo and training on the new scholarship scoring system
- Report from Melonie on the changes
- Plan for the timing of scholarship review and award