

Student Scholarships Committee

Minutes for Monday 26 March, 2012

Present: Judy Wagner, Julie Poorman, Steve Cerutti, Ron Preston, Ian Quinn, Qun Lu, Michele Mendes

With seven of 12 members in session, we were unclear if the committee had a quorum and so operated as a subcommittee. Actions from this meeting will have to be approved by the larger committee to become official.

Agenda Items:

Approval of Minutes

Steve Cerutti moved, Qun Lu seconded, and motion passed to approve minutes.

Review Draft of Annual Report

Steve Cerutti provided the first draft of an annual report. Need to add that the committee had some speakers from education who talked about scholarships in the College of Education.

Discuss Procedures for Scholarships Selected by this Committee

At the next meeting, the committee votes on scholarships. Committee members come to meeting with first three choices for each candidate. Ron Preston sent an e-mail to Professor Jubran asking if he has a copy of a rubric used the past two years as this would be helpful for the deliberations.

Status of Proposed Questionnaires

Ian Quinn has drafts of survey questions for students – he was not able to speak to the Student Senate. In his meeting with the Dean of Technology, the Dean addressed some of the same concerns that the committee has – no standard practice for communication, need for a common site for information, etc. Timeframes are different for colleges. Ian's idea: Have a common data sheet for scholarships – profile of information that does not have to be repeated (name, address, major). Is there a way to keep information from year to year (e.g., TurboTax model for scholarships)? A common data sheet is important at least at the college level; perhaps not at the university level. The College of Business scholarship model is working well. For the College of Education, numbers of scholarship applications are up and a more competitive field should sell well to donors. The online scholarship application process is helpful to students, ensures all scholarships are filled, and at times provides data that there could have been more scholarships awarded given the very strong applicant pool. This information could be useful for going back to donors and request more funding.

Julie Poorman moved that Scholarship Committee include in our annual report a recommendation to Faculty Senate to urge all departments and colleges to investigate the College of Business model for collecting scholarship applications and reviewing students for awards. Further, that we invite the SGA to review the motion and carry it forward to ITCS for support campus-wide. Motion passed.

Ron Preston moved that the Scholarship Committee write a resolution to the Faculty Senate regarding the above motion. Julie Poorman seconded. Motion passed.

Ian Quinn will key in his questions and send them to the committee. It is probably best to have items with closed responses, with possibility to add information. For example, we want to know where you get your scholarship information (e-mail, bulletin board, faculty, advisor, other) with "other" allowing a chance to add information. Also mentioned is where have you looked in the past for scholarships; are you getting any funds now; why did you not apply; when do you think you apply; are you aware of scholarships in your field; demographic data (grade level, major, file FAFSA,), what kinds of scholarships, what kinds of requirements to evaluate scholarships.

Status of Proposed Primer

Julie Poorman brought a handout from University of Wisconsin-Milwaukee. This would be used for the membership of the committee and at the scholarship workshop. Julie will work on the primer over the summer.

New Business