COMMITTEE: Student Scholarships, Fellowships, and Financial Aid

MEETING DATE: September 23, 2013

PERSON PRESIDING: Carolyn Willis

REGULAR MEMBERS IN ATTENDANCE: Elaine Yontz, Yan-Hua Chen, Judy Wagner, Michele Mendes (recorder), David Loy, Njina Randriampiry

EX-OFFICIO MEMBERS IN ATTENDANCE: Melonie Bryan, Cynthia Deale

OTHERS IN ATTENDANCE: Lori Lee

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ACTIONS OF MEETING

Agenda Item: Acceptance of minutes from August 26

Action Taken: Accepted as written

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Agenda Item: Scholarship applications

Discussion: Potential software for scholarship applications will be previewed this week. The plan is to include more student-driven vs. financial aid selection for the committees and other scholarships. The proposed application would be piloted this spring with a full roll out for the 2014-2015 academic year. Discussion focused on whether this would discourage students, but this would also make it a student driven rather than a random process. The possibility of using the financial aid filter and then contacting those students to invite them to apply was suggested. This proposal was considered favorably. The application should cover leadership and other campus involvement, and perhaps career goals.

Action Taken: Motion to have Financial Aid filter and then invite the students to apply. The motion was seconded and passed.

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Agenda Item: Discussion of a need to update the student survey

Discussion: Have we done all that we can to analyze the results of the survey? Do we want to institutionalize that so that the survey will be conducted on a regular basis? A web pace and new strategies to notify students about scholarships are in place for this academic year, so a repeat of the survey in the spring would be helpful. The issue of who would manage the data collection, does it need to be done by this committee, or can the committee be in charge of the data analysis. Also discussed the possibility of identifying
departmental strengths and weaknesses and reporting to Faculty Senate. The need for IRB approval and the possibility of publication of the results were also discussed.

**Action Taken:** Motion to have Melonie Bryan manage the data collection of the survey and the committee will analyze the results and follow-up.

**Assigned additional duties to:** C. Willis will contact John Fletcher to seek approval of this new process. C. Deal will manage the IRB application. David Loy will work with A. Morin to analyze the survey results.

**NEXT MEETING:** October 28, 2013

**ITEMS TO BE DISCUSSED:**
- Review draft of the scholarship application
- Begin planning for the Workshop tentatively planned for Jan. 27, 2014, 11 am – 12 pm in Mendenhall 244