COMMITTEE: 2015/2016 Teaching Grants Committee

MEETING DATE: March 3, 2016

PERSON PRESIDING: Donna Roberson

REGULAR MEMBERS IN ATTENDANCE: Marion Eppler, Donna Roberson, Birgit Jensen, Lauren Tedesco, Jo Anne Balanay, Toin Babatunde, Liz Doster, Carol Goodwillie, Mark Sprague, Misun Hur, Jessica Christie, Xianming Fang

EX-OFFICIO MEMBERS IN ATTENDANCE: Ravi Paul, Melinda Kane

OTHERS IN ATTENDANCE: John Stiller (Chair of Faculty); Lori Lee (Office of the Faculty Senate)

A quorum (at least 7 regular members) was met.

ACTIONS OF MEETING

Agenda Item:
Editorial changes to current application form

Discussion:
Committee wishes to elicit a description of the outcome of previous funding (if applicable).

Action Taken:
Committee drafted an additional line to be included in the proposal form and re-arranged some proposal form wording for greater clarity.

Assigned additional duties to: Donna Roberson to revise current document and forward electronically for review and comment

Meeting adjourned.

NEXT MEETING: None (electronic approval was received from all committee members)

ITEMS TO BE DISCUSSED: None