East Carolina University Faculty Senate

TEACHING GRANTS COMMITTEE

Reports Grant Recipients Must Submit

The following reports must be submitted by the grant recipients to the Teaching Grants Committee c/o Faculty Senate Office, 140 Rawl Annex, Mail Stop 109.

**Progress Report.** Attached is a copy of the Progress Report that will be completed by the grant recipients to report the **current status** of the project. Progress reports are due no later than October 1, 2020, of the **next** academic year. Progress reports from previously funded grants must be on file with the Committee before an additional application will be considered.

**Summative Report.** Attached is a copy of the Summative Report that will be completed by the grant recipients at the **conclusion** of the grant period. Summative reports are due no later than May 15, 2021, of the next academic year. Summative reports will be reviewed and scored using the Summative Report Evaluation Criteria (p. 13). Summative reports from previously funded grants must be on file with the Committee before an additional application will be considered.

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East Carolina University Faculty Senate

**TEACHING GRANTS COMMITTEE**

**Progress Report for 2020/2021 Teaching Grant**

**DUE: OCTOBER 1, 2020**

**Future grant proposals will not be considered unless progress and summative reports**

**have been filed on all previous grants.**

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Academic unit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grant #\_\_\_\_\_\_\_ Please check one: Summer Stipend\_\_\_\_ Project Expense\_\_\_\_ Dual \_\_\_\_\_

Amount Awarded: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grant Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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(If possible, please limit the report to 5 pages.)

1. Give the status of this project (e.g., not begun, midway, completed). If project is not near completion, please explain.
2. What were the activities undertaken as stated in your proposal? How do they address your proposal objectives? How effective have your planning activities been towards completion of the proposal?
3. Have you evaluated the effect of your project? If no, explain why. If yes, what were the results?
4. Have you made any changes to your project plan and, if so, how do these changes impact the outcomes of your proposal?
5. Please include a budget report (not required for Summer Stipend proposals).
6. Please add any comments relating to problems with your project, new ideas, or suggestions derived through your communication with others that may be useful to the committee in evaluating and improving its effectiveness.

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 (Signature of Applicant(s)) (Date)

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 (Signature of Unit Head) (Date)

**Please return to the Faculty Senate office, 140 Rawl Annex, Mail Stop 109.**

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East Carolina University Faculty Senate

**TEACHING GRANTS COMMITTEE**

**Summative Report for 2020/2021 Teaching Grant**

**DUE: MAY 15, 2021**

**Future grant proposals will not be considered unless progress and summative reports**

**have been filed on all previous grants.**

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Academic unit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grant #\_\_\_\_\_\_\_ Please check one: Summer Stipend\_\_\_\_ Project Expense\_\_\_\_ Dual \_\_\_\_\_

Amount Awarded: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grant Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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(If possible, please limit the report to 5 pages.)

1. Give the status of this project (e.g., not begun, midway, completed). If project is not near completion, please explain.
2. By what methods did you evaluate the effect of your project? What were the results?
3. In what ways has this project improved your teaching or course?
4. If you were going to do the same project again, what would you change?
5. Please include a 250-word abstract which may be used in university publications.
6. Please include a copy of the questions that you gave to students to evaluate the effect of your project, and examples of the student responses. If you wrote a manual, please attach a copy, or please provide the committee with some other materials that will allow the committee to evaluate the project (e.g.**,** in the case of software development, please include a disk).
7. Please include a budget report (not required for Summer Stipend proposals).
8. Please add any comments relating to problems with your project, new ideas, or suggestions derived through your communication with others that may be useful to the committee in evaluating and improving its effectiveness.

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 (Signature of Applicant(s)) (Date)

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 (Signature of Unit Head) (Date)

**Please return to the Faculty Senate office, 140 Rawl Annex, Mail Stop 109.**

7-10-19