Teaching Grants Committee

September 4, 2013

Person Presiding/convening person: Mark Sprague, chair of the faculty

Regular Members in attendance: Dale Sauter, David Loomis, Carol Goodwillie, Ken Ferguson, Alice Arnold, Marion Epler, Donna Roberson, Birgit Jensen

Ex-officio members in attendance: Tom Raedeke, Mary Farwell

Others in attendance: Mark Sprague, chair of faculty; John Given, parliamentarian; Lori Lee, office of the Faculty Senate

A quorum (at least 7 regular members) was met.

Actions of meeting:

Agenda item: 1. election of committee officers

Discussion: none

Action taken: Elected officers: Donna Roberson, chair; Carol Goodwillie, vice-chair; Birgit Jensen, secretary

Assigned additional duties to: Donna Roberson assumed the duties of chair and continued the business of the committee meeting

Agenda item: 2. Further revision of proposal packet including more descriptions of appropriate/inappropriate proposals

Discussion: the rewording of the purpose of the grants, adding the website where an applicant may view previously funded proposals and clarifying bullets of proposals that will not be considered for funding were discussed.

Action taken: revisions to proposal packet suggested

Assigned additional duties to: Donna Roberson to revise current document and forward to members for review and comment

Agenda item: 3. Should the applicants be limited to one applicant per proposal to increase number of funded proposals?

Discussion: the members discussed the cost associated with having more than one applicant funded per proposal. Collaboration should be encouraged amongst faculty. Questions raised as to why a reduced FTE could not be used, such as in the case of 2 applicants, each would be 0.5 FTE on the proposal.

Action taken: tabled pending answers to questions about dividing FTE
Assigned additional duties to: Donna Roberson will email Joe Gaddis regarding the division of one FTE among more than one applicant per proposal.

Further business (nonagenda items)

**Question:** can committee members speak on behalf of a proposal from their department?

**Discussion:** the variety of representation on the committee is deliberate so that expertise from many areas is available for discussion and clarification when considering proposals.

**Action Taken:** the committee agreed that members should provide answers and comments on the content in proposals from their department, but should not vote on that proposal.

**Question:** Is there funding for teaching grants this cycle?

**Discussion:** none

**Action taken:** assigned to chair, Donna Roberson will ask Provost Sheerer about funding for Teaching Grants this cycle.

Adjourned

**Next meeting:** TBA

**Business for next meeting:** determine cut-off for evaluations of proposals that will be recommended for funding.