

Minutes for 20 April 2017 meeting of ECU University Budget Committee

Attending:

David Loy, Stephanie Coleman, Shanan Gibson, Cindy Elmore, Bonnie Mani, Peter Franks, Kerry Sewell

Guests:

Virginia Hardy, Susan Chapman

The meeting began at 2:58 p.m.

1. The minutes of the March 16th UBC meeting were approved.
2. Virginia Hardy (Vice-Chancellor) and Susan Chapman (Assistant Vice Chancellor for Business Services), Student Affairs

Vice-Chancellor Virginia Hardy spoke with the committee about the structure of, funding for, and expenses of the Division of Student Affairs. The Division of Student Affairs consists of 29 different departments, with 6 offices, with a new initiative being a Women's and Gender Resource Office. The division is funded from three sources: student fees, state funds, and other, outside funding that consists of sponsorships, foundation gifts, grants, and fundraising.

Student fee funding covers a wide variety of programs and services, such as health services, SGA expenses, campus rec, student programs, campus dining, costs of refurbishing and maintaining residence halls, and unexpected costs such as Facilities services and police salaries. Salaries and benefits account for the majority of student fee funded expenses.

State funds are much more limited in how they can be spent by the Division of Student Affairs. State funds are used for Wright Auditorium, career services, programs such as the etiquette dinners, technology services, Veterans Affairs, and counseling services.

The facilities that fall under the Division of student affairs include 15 residence halls, (plus half of Umstead), student services and recreation facilities (including the new Health Sciences Student Center and the student center under construction on main campus), dining halls, Croatan, Wright Place, and convenience stores.

The Division invests back into students through scholarships, undergraduate student employment opportunities (about 1,400), graduate assistantships, and internships. Sponsorships that allow donors to have their names on ECU buildings and creative community and alumni fundraising help the division acquire the funds for student scholarships and employment. In working to increase sources of outside funding, Student Affairs have gotten some Greek organizations to invest in scholarships.

There is an increasing demand for counseling and disabilities services. Meeting the increased needs for those services would require both more space and more staff, and this may mean that funding to increase those services may have to be partly covered by student fees in the future. More support may also be needed to combat higher levels of burnout among counseling staff.

One future goal is to provide faculty with more training/education on warning signs for student distress, and accommodating/recognizing disabilities and mental health disorders. The Division of Student Affairs is willing to offer training sessions for individual colleges/schools.

3. Revision to ECU's Faculty Workload Administrative Regulation
Shanan Gibson suggested a wording change to the current draft of the workload policy document (previously emailed to UBC members by Jeff Popke). Other comments and suggestions for changes should be emailed to Jeff Popke.
4. 2016-2017 Annual Report

Minor edits were suggested for the annual report.

Suggestions for business to be carried forward into 2017-2018:

- The workload subcommittee will continue its work in 2017-2018
- Individuals suggested :
 - Chancellor Staton
 - New Vice Chancellor for Research
 - Rick Niswander (Vice Chancellor, Administration & Finance)
 - Chris Dyba (VC for University Advancement)
 - Beverly King (Director of Institutional Research within IPAR)
 - Phyllis Horns (VC for the Health Sciences)
 - Ron Mitchelson (Provost & Senior Vice Chancellor, Academic Affairs)
- Bonnie Mani expressed an interest in maintaining a membership in the Faculty Salary Advisory Task Force.

We also discussed any barriers to the committee's work, which had been previously identified as scheduling conflicts with the Board of Trustees meetings. In order to address scheduling conflicts for key university faculty, as previously decided, the committee will continue to meet on the third Thursday of the month, but will work with Lori Lee to reschedule any Thursday meetings that are in conflict with Board of Trustees meetings in 2017-2018.

5. The meeting was adjourned at 3:53 p.m.

Respectfully submitted,
Kerry Sewell