COMMITTEE: Unit Code Screening Committee

MEETING DATE: April 17, 2013

PERSON PRESIDING: Tricia Anderson

REGULAR MEMBERS IN ATTENDANCE: Tricia Anderson (C), Melissa Nasea (S), Tom Shields, George Sigounas, Christine Zoller (VC)

EX-OFFICIO MEMBERS IN ATTENDANCE: Martin Bier, Linda Ingalls (provided advance input for the meeting), Katherine Misulis, Lisa Sutton

OTHERS IN ATTENDANCE: Rebecca Benfield, Patricia Fazzone, Susan Willson

ACTIONS OF MEETING

The meeting was called to order at 3:30 pm by Chair Tricia Anderson.

The minutes of the March 20 meeting were approved as submitted.

Prof. Benfield, Fazzone, and Willson brought the College of Nursing (CON) code with revisions.

The requested changes are:

Include the updated signature page including the date that the majority of the permanently tenured faculty members approved the revisions (a date after March 20)

Change all links so they are in the format “(See Part #, section #)” and put the hyperlink to that phrase

Check the formatting in the printed version for inconsistent indentions and extra lines

Table of Contents Section III: Delete “G. Faculty Council” and re-letter (also check the letters in the text)

Lines 46-47: Delete “meet the definition of “voting faculty person” in the East Carolina University Faculty Manual as defined in Part IX, Section I.IV and must”

Line 50: Between “content” and “(Part” add “voting faculty must meet the definition in the East Carolina University Faculty Manual as defined in”

L 65: Delete “1. Emeritus status”

Lines 125 and 150: Delete “a line position”

L 136: Add “is” between “position” and “accountable”

L 158: Delete the second period

L 165: Add “, evaluations, ” between “assignments” and “and”

L 168-170: Delete sentence “The … assignments.”
L 172 – 174: Combine the lines so it is “D. Executive Director of Student Services”

L 184 and 188: Change “Council” to “Committee”

L 206: Change “III.D.3” to “III.F.3”

L 216: Add “(1)"

L 239: Change “Secure” to “Obtain”

L 240: Delete “(e)” and move “Perform … Chair.” to “(d)”

L 282 & 300: Change “II.A.3” to “II.A.2”

L 342: Change “II.A.2” to “II.A.3”

L 428-429: Reverse the order so the “Dean” comes last in the sequence

L 433: Change “Committee to nominate” to “Committee who will nominate”

About line 488: add “All members of standing committees are voting members unless otherwise specified.”

L 550: Change “Terms of Faculty and Undergraduate Faculty Officers” to “Terms of Faculty, Undergraduate Faculty, and Graduate Faculty Officers”

L 552-553: Check font color

L 562-563: Change “re-election” to “reselection”

L 634: After “Shall consist …doctoral programs”, add sentence “Of the faculty … tenured.” from 576-578. (After the addition, some editing of this section will be required.)

L 783: Change “The” to “Each”

L 794-795: Change “Fixed term weights are” to “Weights for fixed term faculty are”

L 861, 867, 883: Change “c., d., e.” to “5., 6., 7.”

L 1003 – 1005: Change “II)and According” to “II). According”

A motion to approve the College of Nursing code as amended passed.

Chair Anderson will distribute the Committee annual report for comment and approval.

The meeting was adjourned at 4:50 pm.

NEXT MEETING: early fall 2013

ITEMS TO BE DISCUSSED: See UCSC annual report